

RB370  
 1 item.

44-174-23

REQUEST FOR AUTHORITY  
 TO DISPOSE OF RECORDS

(For instructions on the use of this form see National Archives Manual  
 on the Disposition of Federal Records)

LEAVE BLANK	
DATE RECEIVED 8 6 JUL 1973	JOB NO. 44-174-23
DATE APPROVED	

TO: THE ARCHIVIST OF THE UNITED STATES,  
 NATIONAL ARCHIVES, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of Commerce

2. MAJOR SUBDIVISION  
National Oceanic and Atmospheric Administration

3. MINOR SUBDIVISION  
AOB - Management Services Branch AD16

4. NAME OF PERSON WITH WHOM TO CONFER  
Jimmy G. Gwinn

5. TEL. EXT.  
14-68571

NOTIFICATION TO AGENCY

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC  
 LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL  
 APPROVED" IS AUTHORIZED.

8-8-73 James B. Choad  
 DATE ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or  
 schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

- A The records have ceased to have sufficient value to warrant further retention.
- B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.
- C The records will have ceased to have sufficient value to warrant retention in their original form by virtue of the fact that the microphotographic copies, made in accordance with standards of the National Archives Council, will be adequate substitutes for the original records.

7/24/73 (Date)

Floyd I. Sandlin (Signature of Agency Representative)

MANAGEMENT ANALYST (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>VERIFICATION FILES</u></p> <p>Data, documents, and related correspondence created in identifying deficiencies, levels of performance standards, and application in field activities of forecast methodology, included, but not limited to, are compilations, analysis, summaries, models, methods, and general characteristics of product provided. Material may be generated to support studies in confirming or substantiating, by examination and comparison, the accuracy and quality of the forecast programs.</p> <p>A. Headquarters Offices; Destroy after 3 years.</p> <p>B. Field Stations; Destroy after 1 year.</p> <p>A.C. BLADEN:pje:7/17/73.</p>		