

Request for Records Disposition Authority

Records Schedule Number **DAA-0375-2013-0004**
 Schedule Status **Approved**

Agency or Establishment **Bureau of Economic Analysis**
 Record Group / Scheduling Group **Records of the Bureau of Economic Analysis**
 Records Schedule applies to **Major Subdivision**
 Major Subdivision **Associate Director for International Economics**
 Schedule Subject **Records for the Associate Director for International Economics**
 Internal agency concurrences will be provided **No**

Background Information **The Office of the Associate Director for International Economic Accounts (IEA) at the Bureau of Economic Analysis produces the quarterly international transactions (balance of payments) accounts, the international investment position, and the monthly trade in services statistics, which provide a detailed view of economic transactions between the United States and other countries IEA also produces annual statistics on cross-border trade in services and services supplied through affiliates In addition, IEA produces statistics on the operations of multinational companies, which are based on BEA annual and benchmark surveys of U S direct investment abroad and foreign direct investment in the United States**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	2	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0375-2013-0004

Sequence Number	
1	500-001 SPECIAL SUBJECT FILE Disposition Authority Number DAA-0375-2013-0004-0001
2	500-002 CORRESPONDENCE FILE Disposition Authority Number DAA-0375-2013-0004-0002

Records Schedule Items

Sequence Number	
1	<p>500-001 SPECIAL SUBJECT FILE</p> <p>Disposition Authority Number DAA-0375-2013-0004-0001</p> <p>This file contains documentation collected or generated by the Associate Director pertaining to existing economic measurements and new areas of such measurements under exploration and definition. All of the subjects involved are either under jurisdiction of the Associate Director or of special interest/personal importance. Subject headings include comprehensive revisions of the national income and product accounts, source data improvement, tax return access, international association for research in income and wealth, and others.</p> <p>Final Disposition Permanent</p> <p>Item Status Pending</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>GRS or Superseded Authority Citation NCI-375-81-1 / C1</p> <p>Disposition Instruction</p> <p>If this item has multiple sections, indicate here records to which this section apply Non-electronic Textual Records</p> <p>Cutoff Instruction Cutoff at end of FY in which the file was created</p> <p>Transfer to Inactive Storage Transfer to the Washington National Records Center five (5) years after cutoff. Transfer to the National Archives fifteen (15) years after cutoff.</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives 15 year(s) after cutoff</p> <p>Additional Information</p> <p>First year of records accumulation 2013</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 2013 To 2013</p>

How frequently will your agency transfer these records to the National Archives? **Every 1 Years**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper	2 Cubic feet	2 Cubic feet
Microform		
Hardcopy or Analog Special Media		

2

500-002 CORRESPONDENCE FILE

Disposition Authority Number **DAA-0375-2013-0004-0002**

Incoming and outgoing correspondence of the Associate Director or correspondence relating to subject matters such as definitions of U S and Foreign Direct Investments, collection of uniform data, concepts of economic data analysis, the validity of data available to BEA, analyses of various economic questions and other correspondence, under the jurisdiction of the Associate Director Papers are arranged by government agency, foreign government, individual, etc

Final Disposition **Permanent**

Item Status **Pending**

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

GRS or Superseded Authority Citation **NCI-375-81-1 / C2**

Disposition Instruction

If this item has multiple sections, indicate here records to which this section apply **Non-electronic Textual Records**

Cutoff Instruction **Cutoff at end of FY in which the file was created**

Transfer to Inactive Storage **Transfer to the Washington National Records Center five (5) years after cutoff Transfer to the National Archives fifteen (15) years after cutoff**

Transfer to the National Archives for Accessioning **Transfer to the National Archives 15 year(s) after cutoff**

Additional Information

First year of records accumulation **2013**

What will be the date span of the initial transfer of records to the National Archives? **From 2013 To 2013**

How frequently will your agency transfer these records to the National Archives? **Every 1 Years**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper	2 Cubic feet	2 Cubic feet
Microform		
Hardcopy or Analog Special Media		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
05/02/2013	Certify	James Murphy	Records Manager	Bureau of Economic Analysis - Administrative Services Division
11/19/2013	Return for Revision	Jessica Blessman	Appraisal Archivist	National Archives and Records Administration - Records Management Services
11/22/2013	Submit For Certification	James Murphy	Records Manager	Bureau of Economic Analysis - Administrative Services Division
11/27/2013	Certify	James Murphy	Records Manager	Bureau of Economic Analysis - Administrative Services Division
01/14/2014	Submit for Concurrence	Kate Flaherty	Appraiser	National Archives and Records Administration - Records Management Services
01/23/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
01/23/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
01/23/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist