

## Request for Records Disposition Authority

**WITHDRAWN**

Records Schedule Number: DAA-0375-2015-0001  
 Schedule Status: Returned Without Action  
 Agency or Establishment: Bureau of Economic Analysis  
 Record Group / Scheduling Group: Records of the Bureau of Economic Analysis  
 Records Schedule applies to: Major Subdivision  
 Major Subdivision: Regional Economic Accounts Directorate  
 Schedule Subject: The Office of the Associate Director for Regional Economic Accounts at the Bureau of Economic Analysis produces accounts that show the geographic distribution of U.S. economic activity and growth. The statistics of gross domestic product by state and metropolitan area, as well as the statistics of state and local area personal income, with the accompanying detail, provide a consistent framework for analyzing and comparing individual state and local area economies.

Internal agency concurrences will be provided: No

Background Information: This schedule applies to the Records of the Associate Director for Regional Economics and all offices that report directly to this office. Including; Regional Income Division and Regional Product Division. The Regional Product Division (RPD) provides the essential economic information necessary for improving the prosperity and well-being of states and communities throughout our Nation. This critical information includes estimates of gross domestic product (GDP) by state and metropolitan area, personal consumption expenditures by state, real personal income, regional economic multipliers, and research on improving the Nation's regional economic accounts. The Regional Income Division (RID) produces estimates of personal income and employment for states and local areas. These estimates tell us about the geographic distribution of U.S. economic activity and growth, and provide a consistent framework for analyzing and comparing individual state and local area economies.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	13

GAO Approval

### Outline of Records Schedule Items for DAA-0375-2015-0001

Sequence Number	
1	CORRESPONDENCE OF THE ASSOCIATE DIRECTOR Disposition Authority Number: DAA-0375-2015-0001-0001
2	Special Subject File Disposition Authority Number: DAA-0375-2015-0001-0002
3	General Correspondence File Disposition Authority Number: DAA-0375-2015-0001-0003
4	Methodology/Subject File Disposition Authority Number: DAA-0375-2015-0001-0004
5	COMPENSATION ESTIMATES FILE Disposition Authority Number: DAA-0375-2015-0001-0005
6	NON-COMPENSATION ESTIMATES FILE Disposition Authority Number: DAA-0375-2015-0001-0006
7	REGIONAL INFORMATION PROCESSING SUB-SYSTEM Disposition Authority Number: DAA-0375-2015-0001-0007
8	BUREAU OF ECONOMIC ANALYSIS ECONOMIC AREA MAP FILE Disposition Authority Number: DAA-0375-2015-0001-0008
9	GROSS DOMESTIC PRODUCT ESTIMATES Disposition Authority Number: DAA-0375-2015-0001-0009
10	ANNUAL PERSONAL CONSUMPTION EXPENDITURES (PCE) BY STATE (MASTER FILE) Disposition Authority Number: DAA-0375-2015-0001-0010
11	REGIONAL PRICE PARITIES (RPP) AND REAL PERSONAL INCOME BY STATE (MASTER FILE) Disposition Authority Number: DAA-0375-2015-0001-0011
12	REGIONAL INPUT-OUTPUT MODELING SYSTEM (RIMS II) (MASTER FILE) Disposition Authority Number: DAA-0375-2015-0001-0012
13	REGIONAL INPUT-OUTPUT SYSTEM (RIMS II) DELIVERABLES Disposition Authority Number: DAA-0375-2015-0001-0013

WITHDRAWN

Records Schedule Items

Sequence Number

1

**CORRESPONDENCE OF THE ASSOCIATE DIRECTOR**

**WITHDRAWN**

Disposition Authority Number DAA-0375-2015-0001-0001

Incoming and outgoing correspondence of the Associate Director or correspondence relating to subject matters such as regional gross domestic product (GDP), regional personal income, special research topics, and issues related to source data, under the jurisdiction of the Associate Director. Papers are arranged by government agency, foreign government, individual, etc.

Final Disposition Permanent

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NCA-375-81-1 / E4 & E5

**Disposition Instruction**

Cutoff Instruction Cutoff at end of FY in which the file was created. Keep onsite for 15 years, then transfer to the National Archives 15 years after cutoff

Transfer to the National Archives for Accessioning Transfer to the National Archives 15 year(s) after cutoff

**Additional Information**

First year of records accumulation 2015

What will be the date span of the initial transfer of records to the National Archives? From 2015 To 2015

How frequently will your agency transfer these records to the National Archives? Every 1 Years

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	50 MB	20 MB
Paper	1 Cubic feet	1 Cubic feet

Microform		
Hardcopy or Analog Special Media		

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**Special Subject File**

**WITHDRAWN**

Disposition Authority Number DAA-0375-2015-0001-0002

This file contains documentation collected or generated by the Associate Director pertaining to existing economic measurements and new areas of such measurements under exploration and definition. All of the subjects involved are either under jurisdiction of the Associate Director or of special interest/personal importance. Subject headings include comprehensive revisions of the regional income and product accounts, source data improvements, uses of BEA regional statistics, and others.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-375-81-1 / E4

**Disposition Instruction**

Cutoff Instruction Cutoff at end of FY in which the file was created.

Retention Period Destroy 15 year(s) after cutoff

**Additional Information**

GAO Approval Not Required

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**General Correspondence File**

Disposition Authority Number DAA-0375-2015-0001-0003

This file consists of incoming and outgoing correspondence of the Regional Income Division and Regional Product Division including request for information from federal agencies (Office of Management and Budget), intra and inter-Departmental communication, and foreign correspondence (Organization for Economic Co-Operation and Development) which are case-filed within the alphabetical arrangement. Although primarily a correspondence file that contains

BEA's response to individual questions regarding release information or data table questions, it also contains information on various facets of the Division's functions and activities, and occasionally includes papers on measurement concepts and principles (Arranged alphabetically by correspondent).

Final Disposition	Temporary
Item Status	Withdrawn
Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
GRS or Superseded Authority Citation	NC1-375-81-1 / P1d & P1f

**Disposition Instruction**

Cutoff Instruction                      Cut off at the end of fiscal year in which the record was created. Destroy 5 years after cut off.

Retention Period                        Destroy 5 year(s) after cutoff

**Additional Information**

GAO Approval                            Not Required

**Methodology/Subject File**

Disposition Authority Number        DAA-0375-2015-0001-0004

This file consists of documentation of the concepts, principles, techniques, and procedures for selecting, adjusting, and analyzing data to derive economic measures such as Regional Multipliers (RIMS II) and Gross Domestic Product by State. Files may include memoranda, technical notes, spread sheets, statement of procedures, data system documentation, printouts, copies of articles and other working papers. Regional Multipliers help economists analyze the potential impacts of economic activities on regional economies—for example, the construction of a new sports stadium or a new manufacturing plant. GDP by state estimates are used widely in both the public (formulas used to distribute federal grants among the states) and private sectors (used by consulting firms and universities for use in econometric forecasting models.)

Final Disposition	Temporary
Item Status	Withdrawn
Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No

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	<p>GRS or Superseded Authority Citation</p> <p>Disposition Instruction</p> <p>Cutoff Instruction</p> <p>Retention Period</p> <p>Additional Information</p> <p>GAO Approval</p> <p>5</p> <p>COMPENSATION ESTIMATES FILE</p> <p>Disposition Authority Number</p> <p>This file contains data from various input files such as the Quarterly Census of Employment and Wages from the Bureau of Labor Statistics. The data is then verified and after being processed through a series of estimating techniques, are converted into estimates of compensation. After the estimates have been made, these files are edited, aggregated, and saved. These files become part the BEA-Estimation Information Technology System.</p> <p>Final Disposition</p> <p>Item Status</p> <p>Is this item media neutral?</p> <p>Explanation of limitation</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?</p> <p>GRS or Superseded Authority Citation</p> <p>Disposition Instruction</p> <p>Cutoff Instruction</p> <p>Retention Period</p> <p>Additional Information</p> <p>GAO Approval</p>	<p>NCI-375-81-1 / P2</p> <p>WITHDRAWN</p> <p>Cut off at end of fiscal year in which it is published. Significant changes to a methodology are presented in the Survey of Current Business and scheduled with the Survey (N1-375-11-1/3b). Maintain onsite.</p> <p>Destroy 3 year(s) after cutoff or when no longer needed for agency business occurs, whichever is later</p> <p>Not Required</p> <p>DAA-0375-2015-0001-0005</p> <p>Temporary</p> <p>Withdrawn</p> <p>No</p> <p>The estimate files are electronic.</p> <p>No</p> <p>NCI-375-81-1 / O12</p> <p>Cut off at end of fiscal year in which the file was created.</p> <p>Destroy 5 years after cutoff or the next benchmark, whichever is later.</p> <p>Not Required</p>
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**NON-COMPENSATION ESTIMATES FILE**

**WITHDRAWN**

Disposition Authority Number      DAA-0375-2015-0001-0006

This file contains data from various input files such as Federal Taxpayer Information from the Internal Revenue Service. The data is then verified and after being processed through a series of estimating techniques, are converted into estimates of other components of state personal income and employment. After the estimates have been made, these files are edited, aggregated, and saved. These files become part the Regional Economic Information Sub-System.

Final Disposition                      Temporary

Item Status                              Withdrawn

Is this item media neutral?          Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      No

**Disposition Instruction**

Cutoff Instruction                      Cutoff at end of fiscal year in which the file was created.

Retention Period                        Destroy 5 years after cutoff or next benchmark, whichever is later.

**Additional Information**

GAO Approval                            Not Required

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**REGIONAL INFORMATION PROCESSING SUB-SYSTEM**

Disposition Authority Number      DAA-0375-2015-0001-0007

This data sub-system is used to aggregate compensation and non-compensation estimates to construct state annual and state quarterly statistics of personal income, state per capita personal income, and state employment. The sub-system suppresses confidential data when necessary for public release and produces table for publication and reference.

Final Disposition                      Temporary

Item Status                              Withdrawn

Is this item media neutral?          No

Explanation of limitation              All files are electronic.

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      No

WITHDRAWN

Disposition Instruction

Cutoff Instruction Cut off at end of fiscal year in which the file was created.

Retention Period Delete from the system 15 year(s) after cutoff or when no longer needed for agency business, whichever is later.

Additional Information

GAO Approval Not Required

BUREAU OF ECONOMIC ANALYSIS ECONOMIC AREA MAP FILE

Disposition Authority Number DAA-0375-2015-0001-0008

This file contains documentation that reflects the economic regions and areas of the United States as used in BEA publications such as the Survey of Current Business. BEA Economic Areas are drawn on a base map, scale 1:5,000,000 and color coded. The detail includes the names of counties in each area. A listing is provided identifying the area which Metropolitan Statistical Areas are located.

Final Disposition Permanent

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

GRS or Superseded Authority Citation NC1-375-81-1 / P3

Disposition Instruction

Cutoff Instruction Cutoff at end of fiscal year in which the file was created.

Transfer to the National Archives for Accessioning If revisions to the map have been made, transfer one copy to the National Archives 15 years after cutoff.

Additional Information

First year of records accumulation 1995

End year of records accumulation 2014

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What will be the date span of the initial transfer of records to the National Archives? From 1995 To 2014

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How frequently will your agency transfer these records to the National Archives? Unknown  
Only when revision to the map have been made.

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	374416 MB	1 MB
Paper	.1 Cubic feet	
Microform		
Hardcopy or Analog Special Media		

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**GROSS DOMESTIC PRODUCT ESTIMATES**

Disposition Authority Number DAA-0375-2015-0001-0009

This file consists of ANNUAL OR QUARTERLY estimates of gross domestic product (GDP) by state OR METROPOLITIAN AREA in current dollars and real chained dollars and the income components of GDP for 64 industries (at approximately the 3-digit NAICS level) for all 50 states and the District of Columbia OR METROPOLITIAN STATISTICAL AREA (MSA). MSAs are defined by the Office of Management and Budget (OMB).

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

ERS or Superseded Authority Citation NC1-375-81-1 / P6-9

**Disposition Instruction**

Cutoff Instruction Cut off at end of fiscal year in which the file was created.

Retention Period Destroy when no longer needed

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Additional Information

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GAO Approval Not Required

**ANNUAL PERSONAL CONSUMPTION EXPENDITURES (PCE) BY STATE (MASTER FILE)**

Disposition Authority Number DAA-0375-2015-0001-0010

This file consists of annual estimates of personal consumption expenditures (PCE) by state in current dollars for 16 category totals for all 50 states and the District of Columbia.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? No

Explanation of limitation All files are electronic.

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Disposition Instruction

Cutoff Instruction Cut off at end of fiscal year in which the file was created.

Retention Period Destroy 15 year(s) after cutoff

Additional Information

GAO Approval Not Required

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**REGIONAL PRICE PARITIES (RPP) AND REAL PERSONAL INCOME BY STATE (MASTER FILE)**

Disposition Authority Number DAA-0375-2015-0001-0011

This file consists of annual regional price parities (RPP) AND REAL PRESONAL INCOME by state for all 50 states and the District of Columbia.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? No

Explanation of limitation Files are all electronic.

Do any of the records covered by this item currently exist in

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electronic format(s) other than e-mail and word processing?

Do any of the records covered by this item exist as structured electronic data?

Yes

WITHDRAWN

Disposition Instruction

Cutoff Instruction

Cutoff at end of fiscal year in which the file was created.

Retention Period

Destroy 15 year(s) after cutoff

Additional Information

GAO Approval

Not Required

REGIONAL INPUT-OUTPUT MODELING SYSTEM (RIMS II) (MASTER FILE)

Disposition Authority Number DAA-0375-2015-0001-0012

Regional Input-Output Modeling System (RIMS II) is a regional input-output model that produces customized multipliers for regions composed of one or more counties. These multipliers are available online from the RIMS II Online Order and Delivery System for a fee. Data written on a number of intermediary files are interpreted and analyzed in order to produce the master files that are used by the RIMS II Online Order and Delivery System. The intermediary files show certain mathematical relationships developed from the data and constitute a part of the development and formulation of RIMS II. Files that are produced during a RIMS II update that contain the information used to produce the customized regional multipliers available from the RIMS II Online Order and Delivery System.

Final Disposition

Temporary

Item Status

Withdrawn

Is this item media neutral?

No

Explanation of limitation

All files are electronic.

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?

Yes

Do any of the records covered by this item exist as structured electronic data?

Yes

Disposition Instruction

Cutoff Instruction

Cut off at end of fiscal year in which the file was created.

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Retention Period Destroy when superseded or six months after the data have been incorporated in accepted sub-model equations, or when the project is terminated.

Additional Information

GAO Approval Not Required

WITHDRAWN

REGIONAL INPUT-OUTPUT SYSTEM (RIMS II) DELIVERABLES

Disposition Authority Number DAA-0375-2015-0001-0013

Multipliers for output, value added, earnings and jobs for the customized region are provided online. The multipliers are available for purchase from the RIMS II Online Order and Delivery System. When ordered, the multipliers are generated using a series of computer programs based on data from the master files.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? No

Explanation of limitation All files are electronic.

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Disposition Instruction

Cutoff Instruction Cut off at end of fiscal year in which the file was created.

Retention Period Destroy 3 year(s) after cutoff

Additional Information

GAO Approval Not Required

WITHDRAWN

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/01/2015	Certify	James Murphy	Records Manager	Bureau of Economic Analysis - Administrative Services Division
05/08/2015	Return for Revision	Jessica Blessman	Appraisal Archivist	National Archives and Records Administration - Records Management Services
05/28/2015	Submit For Certification	James Murphy	Records Manager	Bureau of Economic Analysis - Administrative Services Division
06/09/2015	Certify	James Murphy	Records Manager	Bureau of Economic Analysis - Administrative Services Division
12/07/2015	Return Without Action	Jessica Blessman	Appraisal Archivist	National Archives and Records Administration - Records Management Services