

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-378-97-1</i>	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <i>10-14-97</i>	
1. FROM (Agency or establishment) Economic Development Administration		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Mr. Daniel Rooney, records officer	5. TELEPHONE (202) 482-5949	DATE 1-8-98	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 6 ___page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>10/9/97</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Daniel Rooney</i>	TITLE DEPT. OF COMMERCE RECORDS MGMT. OFFICER	
7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Record Group 378: WNRC Project covering records of the Economic Development Administration (EDA) SEE ATTACHED SCHEDULE		

Proposed SF-115

RG 378:

WNRC Project for Records of the Economic Development Administration

1. Assistant Chief Counsel for Litigation and Liquidation. Litigation and Liquidation Case Files, 1963-1986. 45 cu. ft.

This series consists of memorandums, contracts, and related records that document foreclosure, bankruptcy, loan defaults, and other actions against economically distressed projects. Arranged by project name.

AUTHORIZED DISPOSITION: Cut off closed case files at the end of each FY and transfer to the FRC 3 years after closure. Destroy 15 years after the case is closed. {Supersedes NC1-378-79-2, Item 175a and b}

Justification: The original disposition called for sampling. The sampling method of making the first case file closed each year permanent served only to preserve an evidential sample. The sampling was never performed by EDA, and an evidential sample lacks sufficient historical value to warrant retention in the National Archives. Failed project analysis is maintained in the permanent series Program Evaluation Reports.

ACC. NO.	VOL	BOX NOS.
378-74-0015	0005	001-005
378-79-0019	0003	001-003
378-79-0021	0017	001-017
378-84-0019	0001	001-001
378-86-0015	0019	001-019

2. Assistant Chief Counsel for Litigation and Liquidation. General Litigation Case Files, 1986. 46 cu. ft.

This series consists of memorandums, reference copies of laws, legal research, and related records that document cases not related to a project that cover a general action brought by EDA to protect the government's investment or a suit brought by a private party against the government. Arranged by project name.

AUTHORIZED DISPOSITION: Cut off closed case files at the end of each FY and transfer to the FRC 3 years after closure. Destroy 15 years after the case is closed. (Supersedes NC1-378-79-2, Item 176 a and b)

Justification: This series has been scheduled as a sampled series. The sampling method of

maintaining the first case file closed at the beginning of each fiscal year indicates that this is an evidential sampling technique. However, other records in this record group sufficiently document the loan functions of the agency, such as the Program Evaluation Reports. Therefore, these records should be disposed of in accordance with NCI-378-79-2, Item 176b.

ACCESSION NO.	VOL	BOX NOS.
378-86-0016	0013	001-013
378-85-0034	0033	001-033

3. *Public Service Career Project Case Files*
Program Development Division. ~~Program Development Division~~, 1971-1978. 14 cu. ft.

This series consists of cases files of memorandums, correspondence, grants, and related records that document grants made to organizations to provide assistance in recruiting and training disadvantaged persons for non-federal public service careers. Arranged by name of project.

AUTHORIZED DISPOSITION: Cut off closed case files at the end of each FY and transfer to the FRC 3 years after closure. Destroy 15 years after the close of case. (Supersedes NCI-378-79-2, Item 250)

Justification: This revision eliminates sampling these records and makes them disposable. The records in this series are routine facilitative and administrative documents with no historical, evidential, or legal value. There is no need to retain samples of these records.

ACCESSION NO.	VOL	BOX NOS.
378-78-0041	0011	001-011
378-78-0042	0003	001-003

4. **Industry Studies Division. Industry Case Files, 1977-1985.** 30 cu. ft.

This series consists of requests from the Office of Business Development or Office of Public Works for studies of projects for a company or corporation. Most of the documents includes routine checks whether proposals violate the Public Works and Economic Development Act of 1965. Arranged by SIC number. Cases are closed when the related EDA project is approved, denied, or withdrawn.

AUTHORIZED DISPOSITION: Cut off closed files annually at the end of each FY and

transfer to the FRC 3 years after closure. Destroy 25 years after closure. {Supersedes NC1-378-79-2, Item 269}

Justification: This revision eliminates sampling for these case files and makes them disposable. The records in this series are routine facilitative and administrative documents with no historical, evidential, or legal value. There is no need to sample this series.

ACCESSION NO.	VOL	BOX NOS.
378-82-0043	0012	001-012
378-89-0024	0008	001-008
378-90-0005	0007	001-007
378-91-0001	0003	001-003

5. **Office of Policy Evaluation and Research. Research Grant Applications, 1965-1981.** 29 cu. ft.

This series consists of grant applications by universities and other institutions to undertake research on economic conditions. Arranged by grant applicant.

AUTHORIZED DISPOSITION: Cut off closed case files at the end of each FY and transfer to the FRC 3 years after closure. Destroy 15 years after close. {Supersedes NC1-378-79-2, Item ~~269~~⁷⁰⁰}

Justification: This revision eliminates sampling these grant applications and makes them disposable. The records in this series are routine facilitative and administrative documents with no historical, evidential, or legal value. There is no need to sample these records.

ACCESSION NO.	VOL	BOX NOS.
378-72A7403	0010	001-010
378-75-0034	0002	001-002
378-75-0036	0006	001-006
378-75-0040	0002	001-002
378-84-0050	0009	001-009

6. **Office of Policy Evaluation and Research. Research Contracts, 1972-1992.** 41 cu. ft.

This series consists of contracts awarded to qualified private institutions and organizations for research projects. Arranged by contract.

AUTHORIZED DISPOSITION: Cut off closed case files at the end of each FY and transfer to the FRC 3 years after closure. Destroy 15 years after closure. {Supersedes NC1-378-79-2, Item 301 a and b}

Justification: This revision eliminates the sampling of these contracts and makes them disposable. The records in this series are routine facilitative and administrative documents with no historical, evidential, or legal value. There is no need to sample these records.

ACCESSION NO.	VOL	BOX NOS.
378-75-0035	0001	001-001
378-75-0037	0001	001-001
378-75-0038	0002	001-002
378-75-0041	0001	001-001
378-78-0028	0005	001-005
378-79-0051	0006	001-006
378-82-0053	0012	001-012
378-80-0015	0003	001-003
378-80-0030	0001	001-001
378-80-0031	0001	001-001
378-92-0009	0008	001-008

7. Office of Portfolio Administration. Records Relating to Administration of Loan Projects, 1965-1993. 859 cu. ft.

This series consists of records relating to loan applications and loan repayments that document the EDA's administration of private industries' repayments of project loans. Arranged name of loan project.

AUTHORIZED DISPOSITION: Cut off closed case files at the end of each FY and transfer to the FRC 3 years after closure. Destroy 10 years after closure. {Supersedes NC1-378-81-1, Item ~~31~~ }
390a + b

Justification: This revision eliminates sampling these records and makes them disposable. The records in this series are routine facilitative and administrative documents with no historical, evidential, or legal value. There is no need to sample these records.

ACCESSION NO.	VOL	BOX NOS.
378-74-0010	0037	001-037
378-76-0012	0005	001-005
378-76-0013	0009	001-009

378-76-0014	0015	001-015
378-76-0015	0016	001-016
378-76-0016	0019	001-019
378-77-0043	0004	001-004
378-77-0045	0004	001-004
378-77-0046	0002	001-002
378-78-0009	0001	001-001
378-78-0010	0011	001-011
378-78-0019	0005	001-005
378-78-0020	0005	001-005
378-78-0044	0014	001-014
378-78-0045	0023	001-023
378-78-0046	0023	001-023
378-78-0047	0004	001-004
378-79-0032	0003	001-003
378-80-0035	0006	001-006
378-81-0004	0010	001-010
378-83-0016	0001	001-001
378-83-0017	0012	001-012
378-85-0039	0016	001-016
378-86-0002	0006	001-006
378-88-0010	0015	001-015
378-85-0013	0008	001-008
378-85-0014	0004	001-004
378-85-0015	0003	001-003
378-85-0024	0002	001-002
378-85-0025	0002	001-002
378-86-0004	0058	001-058
378-87-0022	0015	001-015
378-88-0016	0028	001-028
378-89-0009	0050	001-050
378-89-0010	0047	001-047
378-89-0016	0026	001-016
378-89-0027	0022	001-027
378-90-0002	0012	001-012
378-90-0011	0020	001-020
378-90-0012	0059	001-059
378-92-0003	0024	001-024
378-92-0004	0024	001-024
378-92-0005	0024	001-024
378-92-0011	0024	001-011
378-92-0021	0012	001-021
378-92-0025	0004	001-025

378-92-0026	0020	001-020
378-93-0012	0020	001-020
378-93-0014	0020	001-020
378-88-0013	0027	001-027
378-86-0001	0008	001-008
378-93-0017	0012	001-012

*To be rescheduled
under item 31. [of this schedule]*