INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-377-99-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

All records covered by this schedule are presumed destroyed

Date Reported: 9/22/2021
**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

<table>
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<tr>
<th>To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)</th>
<th>DATE RECEIVED</th>
<th>N1-378-99-1</th>
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<tr>
<td>WASHINGTON, DC 20408</td>
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1. **FROM (Agency or establishment)**

   Economic Development Administration

2. **MAJOR SUBDIVISION**

   Office of the Chief Counsel

3. **MINOR SUBDIVISION**

4. **NAME OF PERSON WITH WHOM TO CONFER**
   Victoria Kruk, DOC records officer

5. **TELEPHONE**
   (202) 482-3344

6. **DATE**
   3-16-99

7. **SIGNATURE OF AGENCY REPRESENTATIVE**
   Victoria Kruk

8. **TITLE**
   Department Records Management Officer

9. **DESCRIPTION OF ITEM AND PROPOSED DISPOSITION**

   1. Legal Subject Files of the Chief Counsel

   Records consisting of correspondence, memorandums, reports, opinions, reviews of regulations and proposed legislation, legal issues, and similar materials from internal and external sources pertaining to legal affairs of EDA. The files are arranged by topic, and reflect the activities and responsibilities of the Chief Counsel and the Deputy Chief Counsel.

   **PERMANENT.** Close files annually at the end of the FY and transfer to the FRC 2 years after closure. Transfer to the National Archives 20 years after closure.

   N1-378-79-2, Item 169