

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

NCD MAIL 78 14

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
U.S. Department of Commerce

2. MAJOR SUBDIVISION
Economic Development Administration

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Ivy V. Parr

5. TEL. EXT.

377-3630

LEAVE BLANK	
JOB NO.	NC 1 378 79 1
DATE RECEIVED	NOV 16 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>11-28-78</i> Date	<i>James R. Rhodes</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
<i>11/9/78</i>	<i>Ivy V. Parr</i>	Departmental Records Mgmt. Officer				
			1.	Unsuccessful applications and related papers from applicants for grants under Rounds I and II of the Local Public Works Program received at Regional Offices of the Economic Development Administration (EDA). Dispose of all received prior to 1978.		
			2.	Unrevised blueprints and related specifications and other documents involving construction projects of the Local Public Works or Public Works programs of the EDA received at EDA Regional Offices. Such blueprints were unrevised, and did not reflect the actual building or construction resulting from EDA grants, but were maintained primarily for convenience of reference prior to actual construction. Dispose of all received prior to 1978.		
						3 items

*Sent to NNTS, NNF and Agency Copy.
K.D. : 12-1-78*

3. Duplicate copies of environmental statements and related papers received in Regional Offices in connection with applications for Phase I and Phase II of the Local Public Works Program. The record copy of such documents is typically maintained with the project records. The duplicate copy files were maintained separately for convenience of operations.

Dispose of duplicate copy files received prior to 1978.