

Request for Records Disposition Authority

Records Schedule Number **DAA-0417-2014-0001**
Schedule Status **Approved**

Agency or Establishment **National Telecommunications and Information Administration**
Record Group / Scheduling Group **Records of the National Telecommunications and Information Administration**

Records Schedule applies to **Major Subdivision**
Major Subdivision **Office of Spectrum Management**
Schedule Subject **Frequency Assignment Subcommittee records**
Internal agency concurrences will be provided **No**

Background Information **Spectrum frequency assignment cards ca. 1922-1952. Frequency assignments are updated at least every 5 years, therefore, these cards are not valuable or usable for current business.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0417-2014-0001

Sequence Number	
1	Frequency Assignment Cards Disposition Authority Number: DAA-0417-2014-0001-0001

Records Schedule Items

Sequence Number																	
1	<p data-bbox="383 423 784 455">Frequency Assignment Cards</p> <p data-bbox="383 474 1149 506">Disposition Authority Number DAA-0417-2014-0001-0001</p> <p data-bbox="383 525 1487 740">These are spectrum frequency assignment cards circa 1922-1952, arranged by frequency band and by frequency number. Data includes: agency, IRAC control numbers, transmitter location, class of station, application and authorization dates. Every frequency assignment is updated at least every 5 years, current frequency assignments are kept electronically and covered under disposition authority NC1-417-79-1, item 123.</p> <table data-bbox="383 759 954 1087"><tr><td>Final Disposition</td><td>Temporary</td></tr><tr><td>Item Status</td><td>Active</td></tr><tr><td>Is this item media neutral?</td><td>No</td></tr><tr><td>Explanation of limitation</td><td>Paper cards.</td></tr><tr><td>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?</td><td>No</td></tr></table> <p data-bbox="383 1121 680 1153">Disposition Instruction</p> <table data-bbox="383 1176 1422 1264"><tr><td>Cutoff Instruction</td><td>Destroy as soon as the schedule is approved.</td></tr><tr><td>Retention Period</td><td>Destroy immediately after schedule is approved</td></tr></table> <p data-bbox="383 1300 675 1332">Additional Information</p> <table data-bbox="383 1355 959 1387"><tr><td>GAO Approval</td><td>Not Required</td></tr></table>	Final Disposition	Temporary	Item Status	Active	Is this item media neutral?	No	Explanation of limitation	Paper cards.	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No	Cutoff Instruction	Destroy as soon as the schedule is approved.	Retention Period	Destroy immediately after schedule is approved	GAO Approval	Not Required
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GAO Approval	Not Required																

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
08/13/2014	Certify	Sandra Ryan	Management Analyst	National Telecommunications and Information Administration - OPCM
02/03/2015	Submit for Concurrence	John Hulmston	Senior Records Analyst	National Archives and Records Administration - Records Management Services
03/25/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
03/25/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
03/26/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist