

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-422-87-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

The appraisal memorandum for N1-422-10-001 states, "NARA previously determined that the NTIS microform collection of the STI reports (formerly the PB Collection, N1-422-87-1, Item 1) was permanently valuable, and has accessioned the diazo copy of the microforms of the NTIS STI Collection under the terms of a Memorandum of Agreement (MOA) dated March 5, 2002. ... NTIS no longer microfilms its collections...."

Date Reported: 11/08/2022

N1-422-87-001

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REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-422-87-1	DATE RECEIVED 05-26-87
1 FROM (Agency or establishment) U. S. Department of Commerce National Technical Information Service		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Office of Administrative Management		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Bibliographic & Document Services Document Services Division		DATE 10-21-87	ARCHIVIST OF THE UNITED STATES SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT EXEMPTION OF RECORD
4 NAME OF PERSON WITH WHOM TO CONFER David E. Tulip	5 TELEPHONE EXT. 703 487-4750		

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached. See attached sheet.

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
4/29/87	<i>Edmond Noel</i>	Supervisor Spt Sec Br.

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1.	<p>The Publications Board Collection of microfiche of scientific and technical reports collected by NTIS from private and governmental sources for general distribution. Not included are reports sent to NTIS by the Department of Defense, Energy Department, and the National Aeronautics and Space Administration. Arranged by alphanumeric series designation, such as "PB" and thereunder numerically. The diazo fiche date from 1987. The collection accumulates at the annual rate of about 20,000 titles, or 30,000 fiche.</p> <p>PERMANENT. Cut off silver fiche annually and transfer to NARA when 10 years old. Cut off duplicate diazo microfiche every 6 months and transfer to NARA in 6 month increments when the most recent fiche are 3 months old.</p>		

Agency copy sent 10/27/87 MW