

RECORDS FOR AUTHORITY
TO DISPOSE OF RECORDS

(For instructions on the use of this form see National Archives Manual on the Disposition of Federal Records)

RG 426

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DATE RECEIVED JUN 11 1974	JOB NO.
DATE APPROVED NC 174-261	

10: THE ARCHIVIST OF THE UNITED STATES,
NATIONAL ARCHIVES, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Commerce

2. MAJOR SUBDIVISION
Office of Foreign Direct Investments

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Ivy V. Parr

5. TEL. EXT.
189 x 3630

NOTIFICATION TO AGENCY

In accordance with the provisions of 41 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

9-26-74 James B. Rhoads
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:
I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list schedule of 2 pages are proposed for disposal for the reason indicated: ("X" only one)

<input type="checkbox"/> A The records have ceased to have sufficient value to warrant further retention.	<input checked="" type="checkbox"/> B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.	<input type="checkbox"/> C The records will have ceased to have sufficient value to warrant retention in their original form by virtue of the fact that the microphotographic copies, made in accordance with standards of the National Archives Council, will be adequate substitutes for the original records.
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June 6, 1974
(Date)

Ivy V. Parr
(Signature of Agency Representative)

OFDI Records Management
OFFICER(TITLE)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>NATIONAL ARCHIVES JOB NO. NC 174-217 <u>Amendment No. 1</u></p> <p>Authority is requested to amend the language of retention periods of items in the Office of Foreign Direct Investments, <u>Records Control Schedule</u> as follows:</p> <p>Item 6. Retire to SHA when program is discontinued, and transfer to WNRC. Dispose when 3 years old.</p> <p>Item 11. a. Budget Papers--Dispose ⁶when 3 years old. b. All Other Papers--Dispose when 5 years old.</p> <p>Item 25. Dispose ^{after one year or less if the need is met in a shorter time} when they have served their purpose.</p> <p>Item 32. Retire to SHA when program is discontinued. Dispose ⁶when 3 years old.</p> <p>Item 34. Retire to SHA when program is discontinued. Dispose ⁶3 years after termination of program.</p> <p>Item 44. a. Administration File--Dispose ⁶when 2 years old. b. All Others--Retire to SHA when program is discontinued. Dispose ⁶3 years after termination of program.</p>	<p><u>ELG</u> <u>7-2-74</u></p>	<p>DISPOSAL NOT APPROVED</p> <p>DISPOSAL NOT APPROVED <u>7 items</u></p>

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Item 79. Retire to SHA when program is discontinued and transfer to WNRC. Dispose ⁶⁵ years after program termination.		