

REQUEST FOR RECORDS DISPOSITION AUTHORITY			JOB NUMBER N1-476-06-1	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001			Date received 5-1-2006	
1. FROM (Agency or establishment) DEPARTMENT OF COMMERCE		NOTIFICATION TO AGENCY		
2. MAJOR SUBDIVISION BUREAU OF INDUSTRY AND SECURITY (BIS)		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.		
3. MINOR SUBDIVISION OFFICE OF ENFORCEMENT ANALYSIS				
4. NAME OF PERSON WITH WHOM TO CONFER ELAINE FARROW	5. TELEPHONE NUMBER 202-482-2165	DATE 5/29/06	ARCHIVIST OF THE UNITED STATES <i>Alta Weinst</i>	
<p>6. AGENCY CERTIFICATION</p> <p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u> 1 </u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p style="text-align: center;"> <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested. </p>				
DATE 4/28/06	SIGNATURE OF AGENCY REPRESENTATIVE <i>Elaine Farrow</i>		TITLE	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)	
	See attached pages			
<i>Agency name</i>				

BUREAU OF INDUSTRY AND SECURITY
RECORDS SCHEDULE FOR THE
SECURE AUTOMATED SCREENING SYSTEM (SASS)
N1-476-06-1 - revised + final

The Office of Enforcement Analysis (OEE) is responsible for the enforcement of export control and related public safety laws with a focus on violations posing the most significant threats to U.S. national and homeland security.

1. INPUT RECORDS

Source Documents

Data is entered into SASS by OEE personnel and includes system created alpha-numeric identification numbers for parties, names of parties, addresses of parties, and dates when they were added to SASS. These list parties are screened against parties included on license applications processed by BIS.

DISPOSITION: PERMANENT: Retain in SASS for 3 years and then transfer to the National Archives.

2. DATA BASE RECORDS

License data is maintained on SASS and includes alpha-numeric identification numbers for parties added to the system. Information is not backed up nor is there data archiving for this system.

DISPOSITION: PERMANENT: Retain in SASS for 3 years and then transfer to the National Archives.

3. SYSTEM DOCUMENTATION

Data system specifications, codebooks, record layouts, and user guides.

DISPOSITION: PERMANENT: Transfer a copy to the National Archives with permanent master files. Transfer updates and changes with subsequent transfer of the master files.

NOTE: Under Section 12(c) of the Export Administration Act of 1979, as amended, the information in all of the files in these records may not be publicly disclosed unless the Under Secretary

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for Export Administration determines it to be in the national interest.