

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-476-95-1</i>	DATE RECEIVED <i>9-11-95</i>
1. FROM (Agency or establishment) <i>U.S. Department of Commerce</i>		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION <i>Bureau of Export Administration</i>			
3. MINOR SUBDIVISION <i>Export Administration</i>			
4. NAME OF PERSON WITH WHOM TO CONFER <i>Daniel J. Rooney</i>	5. TELEPHONE <i>202-482-4115</i>	DATE <i>6-4-96</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>9/6/95</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Daniel J. Rooney</i>	TITLE Department of Commerce Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	(See attached page)		

JUN - 5 1996 *MAR copy to: Agency*

1. Audio Recordings of the Meetings of the Technical Advisory Committees of the Bureau of Export Administration, ca. 1980-94, 8 cu.ft.

Cassette tape recordings of Technical Advisory Committee (TAC) meetings for the period ca. 1980-94. Series includes recordings of meetings that were open to the public and those that were closed for national security reasons.

The TACs were established by the Export Administration Act of 1973 to provide for industry input and advice to assist the U.S. Government in determining the technical parameters for export controls in the area of dual-use technology, i.e., commercially developed technology that could be adapted to military ends. The technical advice provided by the TACs was used by the U.S. Government during the negotiations that took place at meetings of the Coordinating Committee for Multilateral Export Controls (COCOM).

COCOM was established in the immediate post-World War II period to review and coordinate the development and establishment of controls to prevent the export of sensitive matériel to Soviet Bloc countries. Current members include the United States and other NATO countries, Japan, and some other industrialized countries. In 1994, COCOM was replaced by the New Forum. This interim group is in the process of developing new multilateral export controls that will serve as guidance for the post-Cold War period.

The Bureau of Export Administration (BXA) is responsible for the management and operation of the TACs. BXA develops and distributes draft policy documents at TAC meetings, records the minutes, and maintains the meeting files. Prior to the use of audio tapes to record meetings, BXA used a court reporter to prepare transcriptions, which were incorporated into the minute files. Regardless of whether the meetings were transcribed or taped, BXA prepared minutes summarizing the main points and decisions arrived at during the meetings. These minutes, along with the related policy documents and handouts at the meetings, have been preserved and are scheduled for permanent retention under records control schedule N1-476-90-2, item 7.

DISPOSITION: Destroy audio tapes when no longer needed.