

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

| | |
|---|---|
| LEAVE BLANK | |
| JOB NO NCL-151-83-2 | |
| DATE RECEIVED 2-15-83 | |
| NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10 | |
| 3-2-83 <i>Date</i> | <i>Robert M. May</i> <i>Archivist of the United States</i> |

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Commerce

2. MAJOR SUBDIVISION
International Trade Administration

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Charles Brett

5. TEL EXT
377-3430

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

| | | |
|--------------------|---|--|
| C. DATE 1-18-83 | D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Robert M. May</i> | E. TITLE Acting Departmental Records Management Officer |
|--------------------|---|--|

| 7. ITEM NO | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO | 10. ACTION TAKEN |
|------------|--|---------------------|------------------|
| 1 | <p>Records of the National Export Expansion Council. 1960-73. 16 cubic feet.</p> <p>a) Includes minutes and transcripts of plenary, executive committee, and action committee meetings; copies of <u>Export Expansion News</u> (1963-72); transcripts of press conferences, correspondence with committee/council members; and general correspondence.</p> <p>Accession at WNRC: 285-63D790, Box 182; 285-64A596, Box 269 285-65D890, Box 87 285-75-13, All Boxes</p> <p>Four additional cu.ft. still in agency physical custody. PERMANENT. Offer to National Archives in Jan. 1988.</p> <p>b) NEEC Chron Files. DESTROY IMMEDIATELY.</p> <p>MASS DATA CHANGE NOT REQUIRED.</p> | | 2 items |

115-107
used
25 Nov 83

Copy to agency, 3-4-83, B.B.
ncw

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF

2

| 7. ITEM NO | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO | 10. ACTION TAKEN |
|---------------|--|---------------------------|---------------------|
| 2 | <p>Records of the Regional Export Expansion Councils. 1960-73.</p> <p>All records accumulated both in field offices and head- quarters, including the following WNRC Accessions.</p> <p>285-63D790, Boxes 178-181 & 183-188⁸⁹ 285-65D890, Boxes 85, 86, & 88 285-66K1349, Boxes 128-130 285-67G2059, Boxes 20-22 285-69K1392, Boxes 143-145 285-69P1392, Boxes 172-177.</p> <p>Destroy when 15 years old.</p> | | |

*added per
telecom
C. Armit 2/16/83
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