

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-334-08-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by N1-334-09-003.

Date Reported: 09/24/2021

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
		JOB NUMBER N1-334-08-1	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		Date Received 9/12/07, revised 2/4/08	
1. FROM (AGENCY OR ESTABLISHMENT) Army and Air Force Exchange Service, AAFES		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Loss Prevention		In accordance with the provisions of 44 U.S.C 3303a: the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Jeannie Cortes	5. TELEPHONE 214812-3118	DATE 6/3/08	ARCHIVIST OF THE UNITED STATES <i>Alta</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies			
<input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 4 Feb 2008	SIGNATURE OF AGENCY REPRESENTATIVE <i>Jeannie Cortes</i>	TITLE Records Officer	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>1701-03 CRIMINAL INVESTIGATION REPORT FILES</p> <p>Reports prepared by military and civilian police agencies, military boards, and so forth, concerning their investigations of exchange losses resulting from employee dishonesty, and other felonies and misdemeanors. This includes interview records, cover sheets, transmittal sheets, lists of property stolen/recovered, recommendations for action to minimize recurrence and related papers. Arranged numerically by control number. Media Neutral</p> <p>a. Record copy.</p> <p>(1) Electronic copy. Temporary. Cut off at the close of the fiscal year case is closed. Destroy/Delete 10 years after cut off.</p> <p>(2) Hard copy. Temporary. Cut off at close of fiscal year in which case is closed and microfilmed or scanned.</p> <p>(3) Microfilm copy. (obsolete format) Temporary. Destroy in CFA when no longer needed for reference, but no longer than 10 years.</p>	Superseded (N1-334-89-3, Item 1)	

b. Other copies (Security Facility Officer's and Security Officer's)

Temporary. Cut off at close of fiscal year and destroy when no longer needed, but do not maintain longer than 10 years.