

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO <i>N1-334-89-4</i>	DATE RECEIVED <i>7/3/89</i>
1 FROM (Agency or establishment) Army and Air Force Exchange Service		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Administration Division		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Administrative Services Branch			
4 NAME OF PERSON WITH WHOM TO CONFER Marilyn M. Gaston	5 TELEPHONE EXT (214)780-2282	DATE <i>7/14/89</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE <i>20 Jun 89</i>	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Marilyn M. Gaston</i> MARILYN M. GASTON	D TITLE Records Management Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(INARS USE ONLY)</i>
	<p>Listed below is proposed addition to the Army and Air Force Exchange Operating Procedures (EOP) 5-1, Records Management:</p> <p>202-05 EQUAL EMPLOYMENT OPPORTUNITY STATISTICS FILES</p> <p>Employment statistics relating to race and sex.</p> <p>Temporary. Destroy after 5 years or when no longer needed for reference, whichever is later.</p>	GRS 1 Item 25f (deviation)	