

## Request for Records Disposition Authority

Records Schedule Number      **DAA-0361-2013-0006**  
 Schedule Status                      **Approved**

Agency or Establishment              **Defense Logistics Agency**  
 Record Group / Scheduling Group   **Records of the Defense Logistics Agency**  
 Records Schedule applies to        **Agency-wide**  
 Schedule Subject                      **190 50 Web 2 0 Social Media Program Records**  
 Internal agency concurrences will be provided      **No**

Background Information              **Social Media or Web 2 0 applications are web based applications that provide enhanced information sharing and this schedule applies to the application, implementation and certification of social media program records and is maintained by DLA Public Affairs**

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>

GAO Approval

## Outline of Records Schedule Items for DAA-0361-2013-0006

Sequence Number	
1	190 50 Web 2 0 Social Media Program Records Disposition Authority Number DAA-0361-2013-0006-0001

## Records Schedule Items

Sequence Number	
1	<p data-bbox="381 421 1032 453"><b>190 50 Web 2 0 Social Media Program Records</b></p> <p data-bbox="381 474 1158 506">Disposition Authority Number      <b>DAA-0361-2013-0006-0001</b></p> <p data-bbox="381 527 1508 597"><b>Records relating to the application, implementation and certification of social media platforms</b></p> <p data-bbox="381 612 931 644">Final Disposition                      <b>Temporary</b></p> <p data-bbox="381 666 868 697">Item Status                              <b>Active</b></p> <p data-bbox="381 719 839 751">Is this item media neutral?          <b>Yes</b></p> <p data-bbox="381 772 839 889">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>Yes</b></p> <p data-bbox="381 910 839 1006">Do any of the records covered by this item exist as structured electronic data?                      <b>Yes</b></p> <p data-bbox="381 1027 685 1059"><b>Disposition Instruction</b></p> <p data-bbox="381 1081 1438 1155">Retention Period                      <b>Destroy 2 year(s) after termination of platform or agreement</b></p> <p data-bbox="381 1187 685 1219"><b>Additional Information</b></p> <p data-bbox="381 1240 964 1272">GAO Approval                          <b>Not Required</b></p>

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

### Signatory Information

Date	Action	By	Title	Organization
04/19/2013	Certify	Cecilia Wiker	Records Manager	Information Operations - Document Services
09/12/2013	Submit for Concurrency	David Weber	for	National Archives and Records Administration - Records Management Services
09/18/2013	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
09/18/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
09/24/2013	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist