

### Request for Records Disposition Authority

Records Schedule Number      **DAA-0361-2014-0003**

Schedule Status                **Approved**

Agency or Establishment      **Defense Logistics Agency**

Record Group / Scheduling Group   **Records of the Defense Logistics Agency**

Records Schedule applies to      **Agency-wide**

Schedule Subject                **157.55 Firearms Registration**

Internal agency concurrences will be provided      **No**

Background Information              **157.55 Firearms Registration is an existing record series that covers documents relating to registration of privately owned firearms. Request is for update retention and to become media neutral.**

#### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>

GAO Approval

## Outline of Records Schedule Items for DAA-0361-2014-0003

Sequence Number	
1	Firearms Registration Disposition Authority Number: DAA-0361-2014-0003-0001

## Records Schedule Items

Sequence Number						
1	<b>Firearms Registration</b>					
	Disposition Authority Number	DAA-0361-2014-0003-0001				
	<b>Documents relating to registration of privately owned weapons and firearms.</b>					
	Final Disposition	Temporary				
	Item Status	Active				
	Is this item media neutral?	Yes				
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes				
	Do any of the records covered by this item exist as structured electronic data?	Yes				
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>157.55</td> <td>DLA Records Disposition Schedule</td> </tr> </tbody> </table>		Manual Citation	Manual Title	157.55	DLA Records Disposition Schedule
Manual Citation	Manual Title					
157.55	DLA Records Disposition Schedule					
	GRS or Superseded Authority Citation	N1-361-91-7				
	<b>Disposition Instruction</b>					
	Cutoff Instruction	After cancellation of registration or departure of registrant from jurisdiction of the registering activity.				
	Retention Period	Destroy 1 year after cancellation of registration or departure of registrant from jurisdiction of the registering activity.				
	<b>Additional Information</b>					
	GAO Approval	Not Required				

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
03/27/2014	Certify	Cecilia Wiker	Records Manager	Information Operations - Document Services
06/05/2014	Submit for Concurrency	David Weber	for	National Archives and Records Administration - Records Management Services
06/10/2014	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
06/11/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
06/12/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist