

## Request for Records Disposition Authority

Records Schedule Number      **DAA-0361-2015-0004**

Schedule Status                      **Approved**

Agency or Establishment              **Defense Logistics Agency**

Record Group / Scheduling Group      **Records of the Defense Logistics Agency**

Records Schedule applies to              **Major Subdivision**

Major Subdivision                      **DLA Energy**

Schedule Subject                      **DLA Energy Records**

Internal agency concurrences will be provided      **No**

Background Information                      **Mandated by 40 CFR 80.597 and the International convention for the prevention of pollution from Ships, 1973 (MARPOL) Annex VI, Regulations 14(1) and 18(1) of this document contains specific requirements that must be adhered to by all fueling point providing fuel oil for combustion purposes delivered to and used on board ships.**

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0361-2015-0004

Sequence Number
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1
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Bunker Delivery Notice (BDN)
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Disposition Authority Number: DAA-0361-2015-0004-0001
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## Records Schedule Items

Sequence Number	
1	<p data-bbox="378 412 789 451"><b>Bunker Delivery Notice (BDN)</b></p> <p data-bbox="378 463 1156 502">Disposition Authority Number      <b>DAA-0361-2015-0004-0001</b></p> <p data-bbox="378 514 1521 740">Documentation (DLA Form 2006) of the delivery of bunker fuel for ship-to-ship, shore-to-ship, or ship-to-shore and is produced at the point of issuance and maintained at or on the receiving point. The BDN describes the contractor location, vessel (if the fuel transfer is ship-to-ship, include the names of both vessels), date of product receipt, fuel type, quantity represented, and the name and signature of the receiving officer.</p> <p data-bbox="378 753 932 791">Final Disposition                      <b>Temporary</b></p> <p data-bbox="378 804 867 842">Item Status                              <b>Active</b></p> <p data-bbox="378 855 837 893">Is this item media neutral?          <b>Yes</b></p> <p data-bbox="378 906 837 1038">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>Yes</b></p> <p data-bbox="378 1051 824 1144">Do any of the records covered by this item exist as structured electronic data?                      <b>No</b></p> <p data-bbox="378 1178 685 1217"><b>Disposition Instruction</b></p> <p data-bbox="378 1229 1042 1268">Cutoff Instruction                      <b>Cutoff at end of FY</b></p> <p data-bbox="378 1281 1175 1319">Retention Period                      <b>Destroy 3 year(s) after cutoff</b></p> <p data-bbox="378 1353 685 1391"><b>Additional Information</b></p> <p data-bbox="378 1404 967 1442">GAO Approval                          <b>Not Required</b></p>

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
01/13/2015	Certify	Cecilia Wiker	Records Manager	Information Operations - Document Services
04/23/2015	Submit for Concurrency	David Weber	for	National Archives and Records Administration - Records Management Services
04/29/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/30/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
05/04/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist