

Request for Records Disposition Authority

Records Schedule Number DAA-0361-2017-0004
Schedule Status Approved

Agency or Establishment Defense Logistics Agency
Record Group / Scheduling Group Records of the Defense Logistics Agency
Records Schedule applies to Major Subdivision
Major Subdivision Disposition Services
Schedule Subject Abandoned and destructed property-Hazardous Material
Internal agency concurrences will be provided No

Background Information In accordance with required DoD policy, state and local Environmental regulations records for this type of property must be retained to provide a means of traceability in the event a recipient is identified or an act of negligence results in a prohibited occurrence of managing hazardous property obtained from DoD/DLA.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0361-2017-0004

Sequence Number	
1	Abandoned and Destructed Property-Hazardous Material Disposition Authority Number: DAA-0361-2017-0004-0001

Records Schedule Items

Sequence Number						
1	Abandoned and Destructed Property-Hazardous Material					
	Disposition Authority Number	DAA-0361-2017-0004-0001				
	Documentation on property disposed under the Abandonment and Destruction. Includes property released from DLA Disposition Services that contains hazardous constituents and donation in lieu of A&D programs (green, recycling, demanufacturing).					
	Final Disposition	Temporary				
	Item Status	Active				
	Is this item media neutral?	Yes				
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No				
	<table border="1" style="width: 100%;"> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> <tr> <td>980.86</td> <td>DLA Records Schedule</td> </tr> </table>		Manual Citation	Manual Title	980.86	DLA Records Schedule
Manual Citation	Manual Title					
980.86	DLA Records Schedule					
	GRS or Superseded Authority Citation	N1-361-87-1, item 37				
	Disposition Instruction					
	Cutoff Instruction	Cutoff at end of Event. Event is contract closeout.				
	Retention Period	Destroy 50 year(s) after contract closeout				
	Additional Information					
	GAO Approval	Not Required				

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/20/2017	Certify	Cecilia Wiker	Records Manager	Information Operations - Document Services
09/29/2017	Submit for Concurrence	David Weber	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
10/05/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/05/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/11/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist