

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-361-05-1	DATE RECEIVED 3/31/05
1. FROM (Agency or establishment) Department of Defense		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Defense Logistics Agency		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Information Operations			
4. NAME OF PERSON WITH WHOM TO CONFER Allen Easterly	5. TELEPHONE (703) 767-2168	DATE 7/19/05	ARCHIVIST OF THE UNITED STATES <i>Allen Wenzelstein</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____⁰ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 3/11/05	SIGNATURE OF AGENCY REPRESENTATIVE <i>Allen Easterly</i>	TITLE Records Administrator
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	160.35 Lactation Coordinator Records. Lactation program participant files consisting of participant personal information, doctors slips, agreements, information release authorizations, and similar materials used to document agreement to terms of room use, provide doctors information when conditions warrant, properly label and collect stored milk, release DLA from adverse event accountability and ensure program compliance. (Destroy 6 months after participant ceases program participation.)	NEW	
2.	Electronic copies created one-mail and/or wp systems. Disposition: Destroy/delete after the record keeping copy has been produced and no longer needed for reference, updating, revision, or dissemination		Added as a result 3/28/05 e-mail concurrence of DLA Records Management office Allen Easterly with Mary Hays

cc Agency NR NWMW