

Request for Record Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**
Washington, DC 20408

Job Number
NI-361-10-3

1 From (Agency or establishment)
Defense Logistics Agency

Date Received
10/14/09

2 Major Subdivision
Information Operations (J-6)

Notification to Agency
In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

3 Minor Subdivision
Document Automation & Production Service (DAPS)

4 Name of Person with whom to confer
Kayte Vo

5 Telephone (include area code)
717-605-2499

Date
09-30-12

Archivist of the United States
[Signature]

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative

[Signature]

Title

Records Manager

Date (mm/dd/yyyy)

09/30/2009

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
1	<p>615 LAW ENFORCEMENT SUPPORT OFFICE. Relates to the administration, accountability and transfer of vehicles, aircraft/watercraft, and weapons to State Agencies.</p> <p>615.10 State Files. Relates to all correspondence with each State Agency. (Destroy after 2 years unless property is Demil B & Q, which must be kept for 5 years or for the life of the property, whichever is longer.)</p> <p>615.10A Transfers (Destroy as above.)</p> <p>615.10B Disposals (Destroy as above.)</p> <p>615.10C Turn Ins (Destroy as above.)</p> <p>615.10D 103s (Destroy as above.)</p> <p>615.20 Applications for participation. (Destroy previous version when updated. Destroy current version after 3 years.)</p> <p>615.40 Vehicles Records. (Destroy after 2 years unless property is Demil B & Q, which must be kept for 5 years or for the life of the property, whichever is longer.)</p> <p>615.50 Aircraft/Watercraft Records. (Destroy after 2 years unless property is Demil B & Q, which must be kept for 5 years or for the life of the property, whichever is longer.)</p> <p>615.60 Weapons Records. (Destroy after 2 years unless property is Demil B & Q, which must be kept for 5 years or for the life of the property, whichever is longer.)</p>	NEW	<p>See attached revision agreed to by Records Officer Cecilia Wiker 1/6/2012</p>

615 LAW ENFORCEMENT SUPPORT OFFICE. Relates to the administration, accountability and transfer of vehicles, aircraft/watercraft, and weapons to State Agencies.

615.10 State Files. Relates to all correspondence with each State Agency.

615.10A Transfers.

615.10A(1) Other than Demil B & Q property. Destroy after 2 years.

615.10A(2) Demil B & Q property. Destroy after 5 years or after the life span of the property, whichever is later.

615.10B Disposals.

615.10B(1) Other than Demil B & Q property. Destroy after 2 years.

615.10B(2) Demil B & Q property. Destroy after 5 years or after the life span of the property, whichever is later.

615.10C Turn Ins.

615.10C(1) Other than Demil B & Q property. Destroy after 2 years.

615.10C(2) Demil B & Q property. Destroy after 5 years or after the life span of the property, whichever is later.

615.10D 103s.

615.10D(1) Other than Demil B & Q property. Destroy after 2 years.

615.10D(2) Demil B & Q property. Destroy after 5 years or after the life span of the property, whichever is later.

615.20 Applications for participation. Destroy previous version when updated. Destroy current version after 3 years.

615.40 Vehicles Records.

615.40A Other than Demil B & Q property. Destroy after 2 years.

615.40B Demil B & Q property. Destroy after 5 years or after the life span of the property, whichever is later.

615.50 Aircraft/Watercraft Records.

615.50A Other than Demil B & Q property. Destroy after 2 years.

615.50B Demil B & Q property. Destroy after 5 years or after the life span of the property, whichever is later.

615.60 Weapons Records.

615.60A Other than Demil B & Q property. Destroy after 2 years.

615.60B Demil B & Q property. Destroy after 5 years or after the life span of the property, whichever is later.

Attachment #2 to 12/29/11 R. Noble email to C. Wiker:

615 LAW ENFORCEMENT SUPPORT OFFICE. Relates to the administration, accountability and transfer of vehicles, aircraft/watercraft, and weapons to State Agencies

615 10 State Files Relates to all correspondence with each State Agency.

615 10A Transfers

615.10A(1) Other than Demil B & Q property. Destroy after 2 years.

615.10A(2) Demil B & Q property. Destroy after 5 years or after the life span of the property, whichever is later

615.10B Disposals

615.10B(1) Other than Demil B & Q property. Destroy after 2 years.

615.10B(2) Demil B & Q property Destroy after 5 years or after the life span of the property, whichever is later.

615.10C Turn Ins.

615.10C(1) Other than Demil B & Q property Destroy after 2 years

615 10C(2) Demil B & Q property Destroy after 5 years or after the life span of the property, whichever is later.

615 10D 103s.

615 10D(1) Other than Demil B & Q property. Destroy after 2 years.

615.10D(2) Demil B & Q property. Destroy after 5 years or after the life span of the property, whichever is later

615.20 Applications for participation. Destroy previous version when updated. Destroy current version after 3 years

615.40 Vehicles Records

615.40A Other than Demil B & Q property Destroy after 2 years.

615 40B Demil B & Q property. Destroy after 5 years or after the life span of the property, whichever is later

615.50 Aircraft/Watercraft Records

615 50A Other than Demil B & Q property. Destroy after 2 years.

615.50B Demil B & Q property Destroy after 5 years or after the life span of the property, whichever is later.

615 60 Weapons Records

615 60A Other than Demil B & Q property Destroy after 2 years

615 60B Demil B & Q property. Destroy after 5 years or after the life span of the property, whichever is later.