

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-361-86-5	DATE RECEIVED 6-23-86
1. FROM (Agency or establishment) Defense Logistics Agency		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Staff Director, Administration		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Resources Management Division		DATE 6-1-87	ARCHIVIST OF THE UNITED STATES <i>Frank A. Bunko</i>
4. NAME OF PERSON WITH WHOM TO CONFER Mervyn Jones	5. TELEPHONE EXT. 274-6234		
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 6/13/86	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Preston B. Speed</i> PRESTON B. SPEED	D. TITLE Chief, Administrative Management Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	255.01 Fraud and Irregularities. Documents relating to incidents and allegation of fraud, criminal conduct, collusive bidding, gratuities clause violations, and similar matters. When such cases involve or result in litigation, use appropriate numbers in the 252-series. (HQ, DLA, Office of the General Counsel - Destroy 6 years after file is closed).	(Change) DLAM 5015.1, Ch 1, Cat. 255.01	
2.	257.01 Standards of Conduct (General). Documents relating to the establishment and overall management of a system designed to assure that DLA personnel do not have conflicts of interest and are aware of and adhere to code of ethics and standards of conduct. (HQ, DLA, Office of the General Counsel - Destroy 6 years after file is closed) when obsolete or superseded.	(Change) DLAM 5015.1, Ch 1, Cat. 257.01 GRS 1, item 28	
CY to DLA and NNM, 6/03/87 RCJ/NIRM			1 item