



REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
		JOB NO	<i>N1-361-88-3</i>
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		DATE RECEIVED	<i>8-1-88</i>
1 FROM <i>(Agency or establishment)</i>		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Defense Logistics Agency		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Staff Director, Administration			
4 NAME OF PERSON WITH WHOM TO CONFER Resources Management Division			
5 TELEPHONE EXT Ms. Fredericka Griffith		DATE <i>12/4/86</i>	ARCHIVIST OF THE UNITED STATES 
6 CERTIFICATE OF AGENCY REPRESENTATIVE 274-6234			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE <i>28 Jul 88</i>	C SIGNATURE OF AGENCY REPRESENTATIVE 	D TITLE Chief, Administrative Management Branch
PRESTON B. SPEED		

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1	370.25 Safety Program Activity Files. Documents relating to safety matters which include safety inspection documents, monthly inspection checklist, hygiene survey reports, and meeting minutes. (Destroy when superseded, obsolete, or no longer needed.)		