

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-361-93-1	DATE RECEIVED 11/16/92
1. FROM (Agency or establishment) Defense Logistics Agency		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Staff Director, Administration		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Planning & Resource Management Division		DATE <i>Acting</i> ARCHIVIST OF THE UNITED STATES	
4. NAME OF PERSON WITH WHOM TO CONFER Judith S. Saulnier	5. TELEPHONE (703) 274-6234	3/2/93 <i>Raymond A. Moley</i>	

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached x page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 12-8-92	SIGNATURE OF AGENCY REPRESENTATIVE <i>Preston B. Speed</i> PRESTON B. SPEED	TITLE Chief, Administrative Management Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>Disposal authority is requested for the following new file series to be added to Defense Logistics Agency's records schedule, DLAM 5015.1, Files Maintenance and Disposition.</p> <p>110.44 Publication Background Files. Background materials used in the development and preparation of publications (regulations, manuals, supplements, staff instructions, and similar published materials) and retained by issuing offices. Includes studies, interview notes, concurrences, nonconcurrences, and other pertinent comments related to proposed publication.</p> <p>a. HQ DLA. (Permanent. Cutoff when no longer pertinent to current policy and retire to FRC. Transfer to National Archives when 30 years old.)</p> <p>b. Other activities. (Cutoff when rescinded, superseded, or obsolete. Destroy after 10 years.)</p> <p>Arrangement: Arranged numerically by issuance</p> <p>Volume: 30 cu ft annually</p> <p><i>Copies sent to agency, NN-W, NNT, NCF, NIA 3/9/93</i></p>	New	