

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-361-93-4	DATE RECEIVED 12-31-92
1. FROM (Agency or establishment) Defense Logistics Agency		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Staff Director, Administration		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Planning & Resource Management Division			
4. NAME OF PERSON WITH WHOM TO CONFER Judith S. Saulnier	5. TELEPHONE (703) 274-6234	DATE 6-30-93	ARCHIVIST OF THE UNITED STATES <i>Grady Huskamp Petersen</i>

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 21 DEC 1993	SIGNATURE OF AGENCY REPRESENTATIVE PRESTON B. SPEED <i>Preston B. Speed</i>	TITLE Chief, Administrative Management Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Disposal authority is requested for the following new file series to be added to Defense Logistics Agency's records schedule, DLAM 5015.1, Files Maintenance and Disposition.		
	375.65 Host Enrollee Program Files. Records pertaining to the selection, tenure, and separation of individuals in the Host Enrollee Program used in administering the program. Includes time and attendance data, training information, periodic evaluations, data on enrollee designee for emergency contact, and similar employment related information. (Destroy 2 years after separation of enrollee from the program.)	New	
	819.10 Energy Market Research Files. Studies, reports, economic price adjustments (EPAs), price escalation references, correspondence, memorandums, recommendations, responses to complaints, reviews, analyses (production, market sales data, price, trends in market conditions), and similar records pertaining to the management of energy products. (Destroy after 10 years.)	New	

Copies sent to NIA 7/15/93

153.20 Record Activity Clearance Eligibility Listing (RACEL) Clearance Suspense or Status Files. Lists of personnel security information, or copies of clearance requests held by security offices as a suspense or control record of the status of personnel security clearances or as a record of clearance/access status of individuals, excluding copies of clearances included in 390.10, Official Personnel Folders or in 153.15, Personnel Security Folders. (Destroy RACEL computer listings and microfiche upon receipt and verification of updated listing or after 90 days, whichever is sooner. Purge magnetic records 1 year after transfer or separation of the individual.)

~~153.20~~
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