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|---|---|---|---------------------------|
| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b><br>(See Instructions on reverse)   |   | <b>LEAVE BLANK (NARA use only)</b>  |                           |
| TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)<br>WASHINGTON, DC 20408  |   | JOB NUMBER<br>N1-361-97-3   | DATE RECEIVED<br>12-23-96 |
| 1. FROM (Agency or establishment)<br>Defense Logistics Agency   |   | NOTIFICATION TO AGENCY  |                           |
| 2. MAJOR SUBDIVISION<br>DLA Administrative Support Center   |   | In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. |                           |
| 3. MINOR SUBDIVISION  |   |   |                           |
| 4. NAME OF PERSON WITH WHOM TO CONFER<br>Office of Associate Administrator<br>Judith S. Saulnier  |   | 5. TELEPHONE<br>703-767-1268  | DATE<br>4-28-97           |
| 6. AGENCY CERTIFICATION   |   | ARCHIVIST OF THE UNITED STATES<br>John W. Paul  |                           |
| I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, |   |   |                           |
| <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.  |   |   |                           |
| DATE<br>DEC 17 1996   | SIGNATURE OF AGENCY REPRESENTATIVE<br>Jon A. Hulsey | TITLE<br>Colonel, USAF<br>Associate Administrator   |                           |

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION   | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
|-------------|---|-----------------------------------|----------------------------------|
| 1           | Approval is requested for the following new subcategories of existing 284.40, Master Files for Automated Information Systems, for inclusion in Defense Logistics Agency's records schedule, DLAI 5015.1, Files Maintenance and Disposition.<br><br>284.40 Master Files for Automated Information Systems. Master data files for major automated information systems representing the definitive state of a data file at a given time. (Note: For on-line systems, these standards apply to periodic backup files maintained for the system.<br><br>f. Distribution Standard System (DSS). Replaces DLA Warehousing and Shipping Automated System (MOWASP/ MOWASP). Standardizes DoD warehouse distribution systems. Supports distribution management and workload control; performs equipment interface and control; handles all aspects of warehouse materiel movement. (Erase after 3 update cycles, or when no longer required for system operation, whichever is sooner.) |                                   |                                  |
| 2           | t. Defense Automatic Addressing System (DAAS). Automates routing logistics data traffic and provides DoD components with logistics information. On-line logistics, communications, document routing, history, sales processing. (Erase after 3 update cycles, or when no longer required for system operation, whichever is sooner.   |                                   |                                  |

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**REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION**

JOB NUMBER

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OF

| 7<br>ITEM<br>NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  | 9. GRS OR<br>SUPERSEDED<br>JOB CITATION | 10. ACTION<br>TAKEN (NARA<br>USE ONLY) |
|------------------|--|---|--|
| 3                | <p>u. DLA Pre-Award Contracting System (DPACS). Standard Automated Materiel Management System (SAMMS) subsystem. Supports all activities (purchase request management, presolicitation evaluation, solicitation, document production, bid/quote entry and award choice, award documentation, referrals, vendor inquiry and maintenance, policy maintenance, and contract folder archiving) associated with developing, reviewing, approving and issuing solicitation and award documents. (Erase after 3 update cycles, or when no longer required for system operation, whichever is sooner.)</p> |   |  |
| 4                | <p>v. Joint Engineering Drawing Management Information and Control System (JEDMICS). Replaces DLA's existing aperture card system. Standard DoD repository system to digitize, store, retrieve, and reproduce technical/ engineering data. (Erase after 3 update cycles, or when no longer required for system operation, whichever is sooner.)</p>  |   |  |
| 5                | <p>w. Standard Procurement System (SPS). Provides standardized data, policies and procedures for DoD procurements and contract administration. Procurement functions include purchasing, renting, leasing, or otherwise obtaining supplies and services. Procurement includes description (but not determination) of supplies or services required, selection and solicitation of sources, preparation and award of contracts, and issuance of modifications. (Erase after 3 update cycles, or when no longer required for system operation, whichever is sooner.)</p>                             |   |  |