

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

1 item
TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408** *AG 361*

1. FROM (AGENCY OR ESTABLISHMENT)
Defense Supply Agency
2. MAJOR SUBDIVISION
Staff Director Administration
3. MINOR SUBDIVISION
Administrative Management Division
4. NAME OF PERSON WITH WHOM TO CONFER
Mr. Peter Tomai
5. TEL. EXT.
46234
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED OCT 16 1974	JOB NO. NC-861-75 - 1
NOTIFICATION TO AGENCY	
<p>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.</p>	
<p><i>10-30-74 James B. Rhoads</i> Date <i>Archivist of the United States</i></p>	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

W.A.S.
WILLIAM A. SMITH, Chief, Administrative Management Division
(Date) (Signature of Agency Representative) (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>Patent Royalties (253.50)</u> Documents concerning contractor royalty reports and refund or adjustment of reported royalties.</p> <p>(Destroy after 10 years).</p>		

*Copy to Agency 11/5/74
WNRRC*

BACKGROUND INFORMATION

Documents reflect contractor royalty reports and refund or adjustment of reported royalties. They are created by Contracting Officers and received and acted upon by Office of Counsel, Defense Supply Agency, in accordance with Defense Supply Procurement Regulation 9-110 and Armed Services Procurement Regulation 9-110. It is necessary for convenience to segregate them from other patent files.

Current disposition standard: None

Recommended standard: Destroy after 10 years.