

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

LEAVE BLANK	
DATE RECEIVED <b>JUL 23 1976</b>	JOB NO. <b>NC1-361-76-14</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
8-23-76	<i>James B. Rode</i> Archivist of the United States
(Date)	

**TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**Defense Supply Agency**

2. MAJOR SUBDIVISION  
**Staff Director, Administration**

3. MINOR SUBDIVISION  
**Administrative Management Division**

4. NAME OF PERSON WITH WHOM TO CONFER  
**Mr. Peter Tomai**

5. TEL. EXT.  
**274-6234**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

*22 July 76*  
*[Signature]*  
**WILLIAM A. SMITH**

**Chief, Administrative Management**

Date

(Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>Standardization Programs (720.20)</u> Documents relating to long-range and fiscal year programs for standardization studies and the assignment of responsibility therefore within DSA and to the Military Departments.</p> <p>a. Engineering Programs Division, Technical and Logistics Services Directorate, Headquarters, Defense Supply Agency and Supply Centers - <del>Destroy after 5 years</del> <b>PERMANENT.</b> <i>OFFER TO ARCHIVES WHEN 10 years old</i></p> <p>b. Other Offices - Destroy when superseded, obsolete, or no longer needed for reference.)</p>	<p><i>12 cmt on hand</i> <i>2 cmt per yr.</i> <i>8/17/76</i></p>	<p><i>2 ITEMS</i></p>

*Copy to Agency 8-26-76*