

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec. 4/24/79

TO **GENERAL SERVICES ADMINISTRATION,**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
Defense Logistics Agency

2 MAJOR SUBDIVISION
Staff Director, Administration

3 MINOR SUBDIVISION
Administrative Management Division

4 NAME OF PERSON WITH WHOM TO CONFER
Ms. Anne Nicewicz

5 TEL EXT
274-6234

LEAVE BLANK

JOB NO
NCI-361-79-4

DATE RECEIVED
26 APR 1979

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

2-25-80 James E. O'Neil
Date Acting Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE
123 APR 1979

D SIGNATURE OF AGENCY REPRESENTATIVE
[Signature]
PETER I. TOMAI

E. TITLE
Chief, Records Management Branch
Administrative Management Division

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<u>Qualifications Procedures (720.60)</u> Policy directives and instructions and related material associated with the qualifications program. Destroy when superseded, obsolete, or no longer needed for reference.		
2	<u>Qualified Products Lists (QPL) and Test Reports (720.61)</u> Lists of qualified products, product removal letters and copies of superseded qualified products lists. Documents relating to the qualification process, included are notification of qualification letters, design and construction documentation, design change letters, qualification test reports and data to determine that the products conform to the applicable specification. Destroy after QPL is cancelled, or, (1) the product goes out of production, or (2) the part is deleted from the military specification or (3) the manufacturer elects to drop off the QPL. Return test reports no longer needed to the manufacturer or dispose of if the manufacturer so requests.		

3 ITEMS

*Copies to
All Files
NUG
agency closed
2-29-80*

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO	10 ACTION TAKEN
3	<u>Counterfeiting Data Files (720.62)</u> Reports of a confidential nature and test records and other documents pertaining to parts or inspection of parts in stock and other related documents. Destroy upon obsolescence.		