

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-361-81-08

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Item 1 was superseded by DAA-0361-2013-0008-0001

Item 2 was superseded by DAA-0361-2013-0008-0002

Items 3 and 4 were superseded by DAA-0361-2013-0008-0003 and DAA-0361-2013-0008-0004

Date Reported: 03/03/2022

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

4/2/81
LEAVE BLANK

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)

Defense Logistics Agency

2 MAJOR SUBDIVISION

Staff Director, Administration

3 MINOR SUBDIVISION

Resources Management Division

4 NAME OF PERSON WITH WHOM TO CONFER

Ms. Anne Nicewicz

5 TEL EXT

274-6234

JOB NO

NCI-361-81-8

DATE RECEIVED

April 2, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

6-11-81 *John P. Marz*
Date Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE
30 Mar 81

D SIGNATURE OF AGENCY REPRESENTATIVE
Preston B. Speed
PRESTON B. SPEED

E TITLE
Chief, Administrative Management Branch
Resources Management Division

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<u>Small Arms Serialization Program (914.10)</u> Documents relating to the overall administration of small arms serialization program. when Destroy after 10 years old.	new	
2.	<u>Small Arms Control File (Active/Inactive) (914.20)</u> Individual record (card or listing) for each small arm that is under the activity's accountability. Place transaction card in inactive file after disposition of the small arm. Destroy after annual reconciliation has been completed and records no longer appear on the Small Arms Inventory Listing.		
3.	<u>Small Arms Inventory Listing (914.30)</u> Listing of serial numbered small arms data contained in the DLA Central Registry. a. Defense Property Disposal Service - Retain in current files area. Destroy after 3 years old. when b. Other Offices - Destroy upon receipt of new listing. Changes concurred in by Ms. Nicewicz, DLA, 5-26-81.		6 items

RCT/NARS-NCD

*Closed Out: 6-22-81: K.T.D.
Copy to SNC-D, Agency; NNM*

Request for Records Disposition Authority - Continuation		JOB NO	PAGE OF 2 of 2
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
4.	<p><u>Small Arms Transaction Register and Small Arms Reject Listing (914.40)</u> Listings and registers generated from the use of the Small Arms Serialization Program.</p> <p>a. Defense Property Disposal Service - Retain in current files area. Destroy after 3 years old. when</p> <p>b. Other Offices - Destroy after annual reconciliation is complete.</p>		