

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
 (See Instructions on reverse)

LEAVE BLANK	
JOB NO.	NCL-361-82-5
DATE RECEIVED	9-23-82
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
9-29-82 Date	<i>[Signature]</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
 DEFENSE LOGISTICS AGENCY

2. MAJOR SUBDIVISION  
 STAFF DIRECTOR, ADMINISTRATION

3. MINOR SUBDIVISION  
 RESOURCES MANAGEMENT DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
 MR. MERVYN JONES

5. TEL. EXT  
 274 6234

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 31 Aug 82	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> PRESTON B. SPEED	E. TITLE CHIEF, ADMINISTRATIVE MANAGEMENT BRANCH, RESOURCES MANAGEMENT DIVISION
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	Loan Agreements (871.40)  Documents maintained by DIPEC relating to the loan of IPE to vocational schools. Included are school applications for loan of tools, offer of item, executed copy of loan agreement (original) with supporting documents, and similar and related documents.  (Destroy 3 years after termination and satisfactory settlement of loan agreement terms.)          MASS DATA CHANGE SHEET NOT REQUIRED	DLAM 5015.1, 871.40	1 item

115-107 *Closed out: 10-1-82: CM  
 Copies to Agency, NNM & All, FRC's*