# REQUEST FOR RECORDS DISPOSITION AUTHORITY
## (See Instructions on reverse)

JOB NO.

*NC1-361-83-1*

DATE RECEIVED

11/18/82

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

12-21-82          *Ralph N. Way*
Date          Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,**
**NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC  20408**

**1. FROM (AGENCY OR ESTABLISHMENT)**
DEFENSE LOGISTICS AGENCY

**2. MAJOR SUBDIVISION**
STAFF DIRECTOR, ADMINISTRATION

**3. MINOR SUBDIVISION**
RESOURCES MANAGEMENT DIVISION

**4. NAME OF PERSON WITH WHOM TO CONFER**
MR. MERVYN JONES

**5. TEL EXT**
274-6234

**6. CERTIFICATE OF AGENCY REPRESENTATIVE.**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of __2__ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

[ ] **A** Request for immediate disposal.

[X] **B** Request for disposal after a specified period of time or request for permanent retention.

| C. DATE | D. SIGNATURE OF AGENCY REPRESENTATIVE | E. TITLE |
|---|---|---|
| 6 Oct 82 | *Preston B. Speed*  PRESTON B. SPEED | CHIEF, ADMINISTRATIVE MANAGEMENT BRANCH, RESOURCES MANAGEMENT DIVISION |

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|---|---|---|---|
| 1 | Standardization Studies. (720.30)  Studies or projects relating to the standardization of individual types or classes of material. (Engineering Programs Division, Executive Directorate, Technical and Logistics Services, HQ DLA and Supply Centers - ~~Destroy when superseded, obsolete, or no longer needed for reference.~~  DESTROY WHEN _10_ YEARS OLD | DLAM 5015.1, 720.30 720.35 720.40 | |
| 2 | Specifications, Standards, and Handbooks (720.35)  Documents reflecting the development and coordination of specifications, standards, and handbooks for use in procurement and production. (Engineering Programs Division, Executive Directorate, Technical and Logistics Services, HQ DLA and Supply Centers - ~~Destroy when superseded, obsolete, or no longer needed for reference~~  DESTROY WHEN _10_ YEARS OLD | | |
| 3 | Industry Standards (720.40)  Documents relating to adoption and use of industry standardization documents. (Engineering Programs Division, Executive Directorate, Technical and Logistics Services, HQ DLA and Supply Centers - ~~Destroy when superseded, obsolete, or no longer needed for reference.~~  DESTROY WHEN _10_ YEARS OLD | | 4 ITEMS |

115-107          *Copy to agency, 1-27-83; 88.*

MASS DATA CHANGE SHEET ATTACHED

| 7.<br>ITEM NO. | · 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods) | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|---|---|---|---|
| 4 | Military Parts Control Advisory Group Files.<br><br>Files consisting of copies of contract statements of work, nonstandard part evaluation requests, requests for addition to Program Parts Selection Lists (PPSLs) and other documents relating to the Parts Control effort on specific contracts.          DESTROY WHEN _10_ YEARS OLD<br>                              ATTN: All Files Holding Areas: Parts Control files will not be destroyed until approved by the appropriate MPCAG.<br><br>Explanation - The present disposition for Item #'s 1, 2, and 3 is destroy when 5 years old.  There are numerous specifications, standards, and handbooks in excess of five years old that are still active and current.  It is also necessary to refer to previous studies, and standards to resolve differences and controversies during the coordination of current standardization actions.<br><br>Military Parts Control Advisory Group files are presently being generated, and no item number exists within DLAM 5015.1.<br><br><br>    Agency concurs in changes made herein.<br>              Mervyn Jones, DLA, R C Tagge, NARS-NCD, | (new) | 11-22-82. |