

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO <b>NCI-361-84-2</b>	
DATE RECEIVED <b>11/21/82</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>W. J. [Signature]</i> Date	<i>14/5/03</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Defense Logistics Agency

2. MAJOR SUBDIVISION  
Staff Director, Administration

3. MINOR SUBDIVISION  
Resources Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. Mervyn Jones

5. TEL. EXT

274-6234

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>11-2-83</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Preston B. Speed</i> PRESTON B. SPEED	E. TITLE Chief, Administrative Management Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	820.13 - Contracting Officer representative (COR)/Contracting Officer's Technical Representatives (COTR) Contract Files - Documents relating to Contracting Officer Representative (COR)/Contracting Officer's Technical Representative's (COTR) Contract Files including COR/COTR designation letters, contracts, and modifications, correspondence, inspections and receiving/acceptance documents and monthly performance reports. (Cutoff at the end of the contract, destroy after 3 years.)		<b>WITHDRAWN</b>