

## Request for Records Disposition Authority

Records Schedule Number           DAA-0371-2014-0008

Schedule Status                    Approved

  

Agency or Establishment           Defense Information Systems Agency

Record Group / Scheduling Group   Records of the Defense Information Systems Agency

Records Schedule applies to       Agency-wide

Schedule Subject                   Records of Joint Interoperability Test Command

Internal agency concurrences will be provided   No

Background Information            The Defense Information System Agency (DISA) is a combat support agency of the Department of Defense (DoD). The agency provides, operates, and assures command and control information sharing capabilities and a globally accessible enterprise information infrastructure in direct support to joint warfighters and national level leaders. The Joint Interoperability Test Command (JITC) operates as an component of DISA. JITC conducts testing of national security systems and information technology systems hardware, software and components. Services include developmental, conformance, interoperability, operational and validating testing.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
3	0	3	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0371-2014-0008

Sequence Number	
1	Test Data and Interim Results Disposition Authority Number: DAA-0371-2014-0008-0001
2	Test Program Files Disposition Authority Number: DAA-0371-2014-0008-0002
3	Test Support IT Systems Disposition Authority Number: DAA-0371-2014-0008-0003

## Records Schedule Items

Sequence Number	
1	<p><b>Test Data and Interim Results</b></p> <p>Disposition Authority Number      <b>DAA-0371-2014-0008-0001</b></p> <p>These records document testing, evaluation, exercise support, and assessment of national security systems. Records include working files, transaction files, and intermediate input/output files.</p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                                <b>Active</b></p> <p>Is this item media neutral?            <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?          <b>No</b></p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                        <b>Cutoff at the end of the FY</b></p> <p>Retention Period                         <b>Destroy 4 year(s) after the final report was published</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                              <b>Not Required</b></p>
2	<p><b>Test Program Files</b></p> <p>Disposition Authority Number      <b>DAA-0371-2014-0008-0002</b></p> <p>Infrastructure files. Included are templates, methodologies, and processes documents.</p> <p>Final Disposition                        <b>Temporary</b></p> <p>Item Status                                <b>Active</b></p> <p>Is this item media neutral?            <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?          <b>No</b></p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                        <b>Cutoff when superceeded or program is cancelled.</b></p> <p>Retention Period                         <b>Destroy 4 year(s) after superseeded or program is cancelled</b></p>

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**Additional Information**

GAO Approval Not Required

**Test Support IT Systems**

Disposition Authority Number DAA-0371-2014-0008-0003

Documents pertaining to laboratory systems. Included are test instrumentation, and configurations.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

**Disposition Instruction**

Cutoff Instruction Cutoff at the end of the FY in which the specified system or configuration exists

Retention Period Destroy immediately after 4 years

**Additional Information**

GAO Approval Not Required

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
06/03/2014	Certify	Benjamin Smith	Records Management Officer	CIO - CIO2
05/27/2016	Submit for Concurrence	David Weber	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
06/07/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/08/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
06/13/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist