

# WITHDRAWN RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION  
Request for Records Disposition Authority

Records Schedule: DAA-0371-2014-0014

## Request for Records Disposition Authority

Records Schedule Number DAA-0371-2014-0014

Schedule Status Returned Without Action

Agency or Establishment Defense Information Systems Agency

Record Group / Scheduling Group Records of the Defense Information Systems Agency

Records Schedule applies to Agency-wide

Schedule Subject Procurement - Contract Support System(CSS)

Internal agency concurrences will be provided No

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	2

### GAO Approval

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## Outline of Records Schedule Items for DAA-0371-2014-0014

Sequence Number	
1	Client-Server application used by DITCO-Scott contracting specialist, contracting officers and budget analysts to enter procurement, funding, contractor and user information. Provides standard reporting and tracking capability of procurement, funding, contractor and user information via central Oracle database storage & retrieval of said information. Legacy Application system that resides on DECC OKC that will be sunsetted by IDEAS and DAI (WCF-Core).
1.1	Transactions that exceed the simplified acquisition threshold and all construction contracts exceeding \$2,000. Disposition Authority Number: DAA-0371-2014-0014-0001
2	Transactions below \$2,000 Disposition Authority Number: DAA-0371-2014-0014-0002

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## Records Schedule Items

Sequence Number

1 Client-Server application used by DITCO-Scott contracting specialist, contracting officers and budget analysts to enter procurement, funding, contractor and user information. Provides standard reporting and tracking capability of procurement, funding, contractor and user information via central Oracle database storage & retrieval of said information. Legacy Application system that resides on DECC OKC that will be sunsetted by IDEAS and DAI (WCF-Core).

1.1 Transactions that exceed the simplified acquisition threshold and all construction contracts exceeding \$2,000.

Disposition Authority Number DAA-0371-2014-0014-0001

Contract, requisition, purchase order, lease, and bond and surety records, including correspondence and related papers pertaining to award, administration, receipt, inspection and payment.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
N1-GRS-95-4 item 3ala	Procurement or purchase organization copy, and related papers

Disposition Instruction

Cutoff Instruction Cutoff at the end of the FY

Retention Period Destroy 6 year(s) and 3 month(s) after final payment

Additional Information

GAO Approval Not Required

2 Transactions below \$2,000

Disposition Authority Number DAA-0371-2014-0014-0002

Transactions at or below the simplified acquisition threshold and all construction contracts at or below \$2,000.

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Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
N1-GRS-95-4 item 3a1b	Routine Procurement Files

## Disposition Instruction

Cutoff Instruction Cutoff at the end of the FY

Retention Period Destroy 3 year(s) after final payment

## Additional Information

GAO Approval Not Required

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## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
06/16/2014	Certify	Benjamin Smith	Records Management Officer	CIO - CIO2
01/26/2016	Return Without Action	David Weber	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services