Request for Records Disposition Authority

Records Schedule Number	DAA-0371-2014-0015
Schedule Status	Returned Without Action
Agency or Establishment	Defense Information Systems Agency
Record Group / Scheduling Group	Records of the Defense Information Systems Agency
Records Schedule applies to	Agency-wide
Schedule Subject	Electronic Directory of Content (eDOC)
Internal agency concurrences will be provided	No

Background Information	Contains the trusted source for authoritative source content, organized by information domain. It resides in a SharePoint portal to assist the workforce with locating the office of record and other authoritative sources for the agency. EDOC documents establishing policy or precedent for future and continuing action. Policy and precedent Records maintained in staff offices usually consist of operating procedures, statements of policy or procedure, examples of typical cases, and other documents duplicated in functional Records.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	1

GAO Approval

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

Request for Records Disposition Authority

Records Schedule: **DAA-0371-2014-0015**

Outline of Records Schedule Items for DAA-0371-2014-0015

Sequence Number	
1	eDOC is a SharePoint portal that helps users find what they want, when they want. eDOC does not contains physical records but provides links/URLs to other electronic media or systems were records are maintained. It also identify trusted content consistently, reduces the ambiguities of content, controls the creation and growth of content, and support configuration management of documentation, artifacts, and records retrieve content quickly.
1.1	Authoritative Source Content data links and URLs Disposition Authority Number: DAA-0371-2014-0015-0001

Records Schedule Items

Sequence Number	
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1.1	Authoritative Source Content data links and URLs

Disposition Authority Number	DAA-0371-2014-0015-0001
Final Disposition	Temporary
Item Status	Withdrawn
Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
Do any of the records covered by this item exist as structured electronic data?	Yes

Disposition Instruction

Retention Period	Destroy when no longer needed

Additional Information

GAO Approval	Not Required

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
06/19/2014	Certify	Benjamin Smith	Records Management Officer	CIO - CIO2
12/17/2015	Return Without Action	David Weber	Senior Appraisal Archivisit	National Archives and Records Administration - Records Management Services