

## Request for Records Disposition Authority

Records Schedule Number           DAA-0371-2021-0001

Schedule Status                       Approved

  

Agency or Establishment           Defense Information Systems Agency

Record Group / Scheduling Group   Records of the Defense Information Systems Agency

Records Schedule applies to       Agency-wide

Schedule Subject                     Enterprise Mission Assurance Support Service (eMASS)

Internal agency concurrences will be provided   No

Background Information           The Enterprise Mission Assurance Support Service (eMASS) is a web-based Government off-the-shelf (GOTS) program providing Software-as-a-Service (SaaS) with both capability offering (system) and services (support) available to the Federal Government (Defense, Civil, and Intelligence). The eMASS program began as a joint DoD CIO and DISA initiative in 2008 with 250 users and has grown over time to support 40,000+ user accounts, 20,000+ monthly active users, and 20,000+ systems across 40+ federal Mission Partners (DoD Combatant Commands, Services, Agencies, and Field Activities (CC/S/A/FAs) and Civil Departments/Agencies). eMASS core capability to support Cybersecurity process automation (e.g. Risk Management Framework, NIST, etc.) has evolved to multiple Cybersecurity policies and needs in addition to RMF, including JFHQ-DoDIN’s Cybersecurity Service Provider (CSSP) evaluations, DCSA’s National Industrial Security Program (NISP), MDA’s Defense Industrial Base (DIB) for NIST SP 800-171 Assessments, and OUSD (A&S)’s Cybersecurity Maturity Model Certification (CMMC) process.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0371-2021-0001

Sequence Number	
1	Enterprise Mission Assurance Support Service (eMASS) Disposition Authority Number: DAA-0371-2021-0001-0001

## Records Schedule Items

Sequence Number															
1	<p data-bbox="345 380 1143 415"><b>Enterprise Mission Assurance Support Service (eMASS)</b></p> <p data-bbox="345 436 1151 468">Disposition Authority Number      <b>DAA-0371-2021-0001-0001</b></p> <p data-bbox="345 489 1520 789">The Enterprise Mission Assurance Support Service (eMASS) is a web-based Government off-the-shelf (GOTS) program providing Software-as-a-Service (SaaS) with both capability offering (system) and services (support) available to the Federal Government (Defense, Civil, and Intelligence). Included are records related to cybersecurity and management and governance, such as continuous monitoring and Risk Framework Management records, assessment and authorization decisions, system control activities and dashboard reports and similar documentation.</p> <table data-bbox="345 810 919 1098"><tr><td data-bbox="345 810 542 842">Final Disposition</td><td data-bbox="761 810 919 842">Temporary</td></tr><tr><td data-bbox="345 863 480 894">Item Status</td><td data-bbox="761 863 850 894">Active</td></tr><tr><td data-bbox="345 915 656 947">Is this item media neutral?</td><td data-bbox="761 915 818 947">Yes</td></tr><tr><td data-bbox="345 968 732 1098">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?</td><td data-bbox="761 968 802 999">No</td></tr></table> <p data-bbox="345 1136 659 1167"><b>Disposition Instruction</b></p> <table data-bbox="345 1188 1219 1283"><tr><td data-bbox="345 1188 548 1220">Cutoff Instruction</td><td data-bbox="761 1188 1219 1220">Cutoff annually by calendar year</td></tr><tr><td data-bbox="345 1241 545 1272">Retention Period</td><td data-bbox="761 1241 1187 1272">Destroy 25 year(s) after cutoff</td></tr></table> <p data-bbox="345 1320 656 1352"><b>Additional Information</b></p> <table data-bbox="345 1373 951 1413"><tr><td data-bbox="345 1373 518 1404">GAO Approval</td><td data-bbox="761 1373 951 1413">Not Required</td></tr></table>	Final Disposition	Temporary	Item Status	Active	Is this item media neutral?	Yes	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No	Cutoff Instruction	Cutoff annually by calendar year	Retention Period	Destroy 25 year(s) after cutoff	GAO Approval	Not Required
Final Disposition	Temporary														
Item Status	Active														
Is this item media neutral?	Yes														
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No														
Cutoff Instruction	Cutoff annually by calendar year														
Retention Period	Destroy 25 year(s) after cutoff														
GAO Approval	Not Required														

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
08/10/2021	Certify	LaTosha Thomas	IT Specialist	RME/OCIO - REC2
01/12/2022	Submit for Concurrency	David Weber	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
01/19/2022	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
01/19/2022	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
01/19/2022	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist