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| REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i> | | LEAVE BLANK | |
| TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408 | | JOB NO | N1-371-87-1 |
| 1 FROM <i>(Agency or establishment)</i> Defense Communications Agency | | DATE RECEIVED | 12/22/86 |
| 2 MAJOR SUBDIVISION Administrative Services Division | | NOTIFICATION TO AGENCY | |
| 3 MINOR SUBDIVISION Document Control and Records Management Branch | | In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required. | |
| 4 NAME OF PERSON WITH WHOM TO CONFER Patricia A. Davis | 5 TELEPHONE EXT 692-6971 | DATE 5-14-87 | ARCHIVIST OF THE UNITED STATES <i>[Signature]</i> |

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 6 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

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| B DATE 18 Dec 86 | C SIGNATURE OF AGENCY REPRESENTATIVE <i>L. May Ekeley</i> | D TITLE Chief, Publications and Records Management Section |
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| 7 ITEM NO | 8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i> | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN <i>(NARS USE ONLY)</i> |
|-----------|---|----------------------------------|---|
| | Section. LXXVI AUTODIN II FILES | | |
| 1 | Files in this section are no longer being created. They pertain to the development of AUTODIN II, a packet-switching network of the DoD, designed and built by Western Union to DCA specifications and leased by the Government. The contract was canceled due to a change in DoD requirements. 876-01 <u>AUTODIN II Administrative Files.</u> Documents relating to the general routine administration of the AUTODIN II program, but exclusive of specific files described in this section. Disposition: Destroy when 5 years old or obsolete if no longer needed immediately. | | |
| 2 | 876-02 <u>AUTODIN II Group and Panel Files.</u> Documents accumulated in the process of organizing, establishing, and administering AUTODIN II phasing groups and panels which are given responsibility for ensuring fully coordinated program implementation. Included are proceedings, recommended solutions to problems and comments thereon, coordination documents between the panel and the military departments or other Defense agencies. Disposition: Permanent. 2 cu. ft. located in DCA office space. Transfer to NARA when 30 years old. | | 22 items |

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| 3 | <p>876-03 <u>AUTODIN II Program Management Files.</u> Documents relating to overall management direction of the AUTODIN II program. Included are papers reflecting policy guidance and direction for system implementation, recommendations to JCS concerning AUTODIN II implementation, direction for modification and expansion, information furnished the military departments and other U.S. agencies concerning their future funding and programming in accordance with implementation and operational assignments, proposals for deactivation of manual electromechanical relay centers as appropriate, and related papers.</p> <p>Bxs 1-13, Accession 371-83-005. Bxs 7-13 in DCA office space.</p> <p>Disposition: Destroy when 15 years old but sooner if no longer needed. Permanent. Transfer to NARA when 30 years old.</p> | | |
| 4 | <p>876-04 <u>AUTODIN II Site Survey Files.</u> Documents accumulated in the investigation and selection of suitable sites at which to construct AUTODIN II facilities in the continental United States and overseas. Included are documents authorizing site surveys, site selection reports, recommendations, final decisions, and related papers.</p> <p>immediately.</p> <p>Disposition: Destroy 3 years after completion of the project, or 3 years after determination that the project cannot be completed or sooner if no longer needed. Files relating to unselected sites may be retained to consider future selections until acquired or rejected as unsuitable for DCA use.</p> | | |
| 5 | <p>876-05 <u>AUTODIN II Configuration Files.</u> Documents relating to interswitched, intraoffice, and subscriber access and trunking configurations and trunking requirements. Included are communications requirements data and subscriber identity.</p> <p>immediately.</p> <p>Disposition: Destroy when no longer needed.</p> | | |
| 6 | <p>876-06 <u>AUTODIN II Interface Requirements and Criteria Files.</u> Documents relating to the interface of the AUTODIN II switch to various transmission media. Included are subscriber access interface, special requirements, and related papers.</p> <p>immediately.</p> <p>Disposition: Destroy when 5 years old but sooner if no longer needed.</p> | | |

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| 7 | <p>876-07 <u>AUTODIN II Encryption and Communications Security Files.</u> immediately. Disposition: Destroy/when 5 years old or sooner if no longer needed.</p> | | |
| 8 | <p>876-08 <u>AUTODIN II Implementation Plans Files.</u> Documents relating to the implementation of the AUTODIN II program. Included are clearly defined areas of responsibility assigned to the military departments, program schedules, milestone schedules, procurement schedules, supply and service plans, schedules, and related papers. immediately. Disposition: Destroy/when 5 years old or sooner if no longer needed.</p> <p>(876-09 Reserved.)</p> | | |
| 9 | <p>876-10 <u>AUTODIN II Technical Literature Development Files.</u> Papers which contribute to the development of AUTODIN II equipments manuals prepared by contractors or in-house. Included are reviews, verifications, changes, and advice furnished by DCA engineers and scientists. immediately. Disposition: Destroy/when superseded or no longer needed.</p> | | |
| 10 | <p>876-11 <u>AUTODIN II Logistics, Supply, and Transportation Files.</u> Documents relating to procedures for logistical support of the AUTODIN II System by DCA. Included are plans, programs, action documents, and related papers. immediately. Disposition: Destroy/when superseded or no longer needed.</p> | | |
| 11 | <p>876-12 <u>AUTODIN II Training Files.</u> Documents accumulated in the development of the AUTODIN II training program. Included are documents reflecting training plans, schedules, equipments used for training purposes, personnel prerequisites, requirements, and related papers. immediately. Disposition: Destroy/when superseded or no longer needed.</p> | | |

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| 12 | <p>876-13 AUTODIN II Tools and Test Equipment Files. Documents relating to special tools and test equipments for AUTODIN II. Included are documents reflecting application, proposals, and related papers.</p> <p style="text-align: right;">immediately.</p> <p>Disposition: Destroy when superseded or no longer needed.</p> | | |
| 13 | <p>876-14 AUTODIN II Test Plans and Reports Files. Copies of AUTODIN II test plans, progress reports, and summary test and performance reports submitted for evaluation to DCA by the contractor.</p> <p style="text-align: right;">immediately.</p> <p>Disposition: Destroy when 5 years old or sooner if no longer needed.</p> | | |
| 14 | <p>876-15 AUTODIN II Network Design Files. Documents relating to AUTODIN II program and review technique conducted and maintained by the contractor. DCA provides the computation and specifies the coding structure for the PERT network.</p> <p style="text-align: right;">immediately.</p> <p>Disposition: Destroy when 5 years old or sooner if no longer needed.</p> | | |
| 15 | <p>876-16 AUTODIN II Subscriber List Files. Lists showing subscribers to the AUTODIN II system, subscriber access and line listing, priority lists, and related papers.</p> <p style="text-align: right;">immediately.</p> <p>Disposition: Destroy when 5 years old or sooner if no longer needed.</p> | | |
| 16 | <p>876-17 AUTODIN II Cutover Plans Files. Copies of AUTODIN II cutover plans prepared and furnished by the cognizant military department and other papers relating to the transfer of a circuit from release to activation.</p> <p style="text-align: right;">immediately.</p> <p>Disposition: Destroy when no longer needed.</p> <p>(876-18 Reserved.)</p> | | |
| 17 | <p>876-19 AUTODIN II Funding Information Files. Documents relating to funding for equipment, logistical support, installation, and personnel training in the AUTODIN II program. Included are papers reflecting estimates of</p> | | |

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| | <p>specific aspects of the program, funding requirements, forecasts, allocations, operating schedules, expenditure accounting, and related papers. immediately.</p> <p>Disposition: Destroy/when 5 years old or sooner if no longer needed.</p> | | |
| 18 | <p>876-20 <u>AUTODIN II Management Information System Files.</u> Organized collection of systematically arranged data used by responsible program management officials in evaluating specific needs of the AUTODIN II Program. Included are papers reflecting maintenance engineering and analysis control, program schedule and cost controls, maintenance management and failure data, configuration management, miscellaneous requirements forecasts, operational readiness support status, and supply management effectiveness reporting systems. immediately.</p> <p>Disposition: Destroy/when 5 years old or sooner if no longer needed.</p> | | |
| | <p>(876-21 through 876-33 Reserved.)</p> | | |
| 19 | <p>876-34 <u>AUTODIN II Requirements Files.</u> Documents created in response to the military departments' requests for AUTODIN II circuits. Included are circuit orders, switch order inquiries, priority listings, correspondence, and related papers. immediately.</p> <p>Disposition: Destroy/when 5 years old or sooner if no longer needed.</p> | | |
| | <p>(876-35 Reserved.)</p> | | |
| 20 | <p>876-36 <u>AUTODIN II Management Status Report Files.</u> Reports, briefings, charts, and slides required to present the status of AUTODIN II in presentations made to the DCA staff, OSD (Installations and Logistics), JCS, military departments, and other cognizant agencies. Included are milestone charts, status reports submitted to responsible implementation agencies, briefings delivered to OSD and JCS, and aggregate background supporting data. immediately.</p> <p>Disposition: Destroy/when superseded or no longer needed.</p> | | |

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| | (876-37 through 876-39 Reserved.) | | |
| 21 | <p>876-40 <u>AUTODIN II Subnetworks Files.</u> Documents relating to various types of networks imposed on the AUTODIN II system and furnished switched network service by the AUTODIN II system. Included are papers reflecting configurations, qualifying parameters, descriptions, required services to common users and special requirement customers, special features required by AUTODIN II, and related papers.</p> <p style="text-align: center;">immediately.</p> <p>Disposition: Destroy/ when no longer needed</p> | | |
| 22 | <p>102-03 <u>Reading Files.</u> Extra copies of outgoing correspondence, usually arranged chronologically and maintained for periodic review by staff members.</p> <p style="padding-left: 40px;">b. DCA Director's reading files - Permanent. 1 cu ft. located in DCA office space. Transfer to NARA when 30 years old.</p> <p><u>NOTE:</u> Accession No. 371-83-005 consists of 98 cu ft of Autodin II records transferred to WNRC in July 83, as unscheduled records authorized by NC. Boxes 1-13 consist of Category 876-03 records of which boxes 7-13 were withdrawn by DCA. Boxes 1-6, therefore, should not be destroyed. The remaining boxes in this accession should be destroyed immediately after approval of this schedule.</p> | | |