

REQUEST FOR RECORDS DISPOSITION AUTHORITY

LEAVE BLANK (NARA use only)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

JOB NUMBER
NI-371-99-1

DATE RECEIVED
6-7-2000

1. FROM (Agency or establishment)
Defense Information Systems Agency (DISA)

NOTIFICATION TO AGENCY
In accordance with the provision of 44 U.S.C. U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

2. MAJOR SUBDIVISION
Office of the Chief Information Officer

3. MINOR SUBDIVISION
Information Resources Management

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE

DATE ARCHIVIST OF THE UNITED STATES
10-4-00 [Signature]

Tommy Gregg

703-696-1891

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; is attached; or has been requested.

DATE
4/28/2000

SIGNATURE OF AGENCY REPRESENTATIVE
Tommy Gregg

TITLE
Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>See attached schedule.</p> <p><i>Agency, NARA, NARA 10/31/00</i></p>		

This schedule provides one-time disposition authority for 53 cu. ft. of specified Defense Information Systems Agency (DISA) records stored at the Washington National Records Center (WNRC) under RG 371. It cannot be used to provide continuing disposition authority for DISA records that may be located elsewhere. Note: DISA is the successor-in-function to the Defense Communications Agency (DCA).

1. DCA Headquarters Program Correspondence Files, 1960-64. Records consisting of Central Correspondence Files, 1960-63; Director's Files, 1961-63; Operations Directorate Deputy Files, FY 1963-64; Operations Directorate Subunit Files, 1962-65; and Budget and Finance Division Files, 1961-64. Total volume: 42 cu. ft. Arrangement: Subject-numeric code.

DISPOSITION: PERMANENT. Transfer to the National Archives on approval of this schedule.

371-66C3159 (Boxes 27-47), 371-66F3159 (Boxes 47A-53), 371-66G3159 (Boxes 54-59), 371-67A4575 (Boxes 1-4 and 11-14)

Justification: These headquarters records document substantive functions of the Defense Communications Agency, including DCA's relations with other DOD agencies in carrying out its worldwide communications responsibilities during the early 1960s.

2. DCA Area Correspondence Files, 1961-64. Records consisting of general correspondence and messages of the DCA area offices for Labrador, 1962-63; the Pacific, 1961-63; Panama, 1963-64; and the Western Hemisphere (Ft. Carson), 1962-63. Total volume: 9 cu. ft.

DISPOSITION: Destroy on approval of this schedule.

371-66A3616 (Boxes 1-3), 371-66A3637 (Boxes 1-2), 371-66A3638 (Box 1), 371-66A3656 (Box 1), 371-67A5397 (Box 1), 371-68A1505 (Box 1)

Justification: These records document only facilitative matters not warranting retention after their administrative use has ended.

3. Automatic Secure Voice Communications (AUTOSEVOCOM) System Project Management Files, 1970-72. Facilitative records of the Project Management Office relating to DOD's worldwide secure voice network. Included are files on circuitry improvements, switch relocation, quality assurance, monthly maintenance, and related technical support assistance. Total volume: 2 cu. ft.

DISPOSITION: Destroy on approval of this schedule.

371-73A0641 (Box 51), 371-73C0641 (Box 53)

Justification: These records document only facilitative matters not warranting retention after their administrative use has ended.