

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

*4 items*

*RG 371*

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
Defense Communications Agency
2. MAJOR SUBDIVISION  
Administrative Division
3. MINOR SUBDIVISION  
Records Management Branch
4. NAME OF PERSON WITH WHOM TO CONFER  
Frederick Bradley
5. TEL. EXT.  
692-6951
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

|   |  |
|---|--|
| <b>LEAVE BLANK</b>  |  |
| DATE RECEIVED<br><i>74</i><br>MAR 22 1974   | JOB NO.<br><b>174-180</b>                                |
| NOTIFICATION TO AGENCY  |  |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10. |  |
| Date<br><i>4-5-74</i>   | Archivist of the United States<br><i>James B. Rhoads</i> |

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

*20 Mar 74* (Date)      *Arthur E. Hayes* (Signature of Agency Representative)      *Chief Admin. Div.* (Title)

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN                      |
|-------------|--|----------------------|---------------------------------------|
|             | The following changes in retention periods pertain to "Host-Nation Agreement Files" of Change 4 to DCAI 210-15-6 of January 1970.  |                      |                                       |
| 1.          | <u>862-29. IJCS-PAC Host-Nation Agreement Files.</u><br><br>Disposition: Destroy when no longer needed.  |                      | <u>1.</u><br><b>DISPOSAL APPROVED</b> |
| 2.          | <u>865-29. DCS-EUR Host-Nation Agreement Files.</u><br><br>Disposition: Destroy when no longer needed.   |                      | <u>2.</u><br><b>DISPOSAL APPROVED</b> |
| 3.          | <u>866-29. DCS-AL Host-Nation Agreement Files.</u><br><br>Disposition: Destroy when no longer needed.  |                      | <u>3.</u><br><b>DISPOSAL APPROVED</b> |
| 4.          | <u>867-29. DCS-WEST HEM Host-Nation Agreement Files.</u><br><br>Disposition: Destroy when no longer needed.  |                      | <u>4.</u><br><b>DISPOSAL APPROVED</b> |
|             | The files above were scheduled for permanent retention, but are now proposed for disposal, as The Joint Chiefs of Staff have indicated that the originals in their records are retired as permanent documents. |                      |                                       |

8-188

DCAI 210-15-6  
Supplement 1  
Change 4

Disposition: Destroy when no longer needed.

862-29 IJCS-PAC Host-Nation Agreement Files. Information copies of documents relating to agreements between the United States and Western Pacific governments which provide communications services and facilities used in operating the IJCS-PAC within its boundaries or political jurisdiction. Included are documents and correspondence reflecting negotiations for the administration of host-nation agreements affecting the IJCS-PAC.

Disposition: *Permanent*  
~~Destroy when no longer needed.~~

Section LXIV. KOREAN WIDEBAND NETWORK

Files in this section document the development of improved communications capability to satisfy the needs of the Commander U.S. Forces, Korea/United Nations Command in event of serious emergencies or crises involving the interests of the United States. The Korean Wideband Network (KWN) is a transmission subsystem of fixed and transportable facilities and is designed to provide high quality communications circuits in consonance with DCS standards. It is engineered to provide an integrated, unified, high quality, high-capacity communications network in Korea.

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864-01 KWN Administrative Files. Documents relating to the routine administration of the Korean Wideband Network program, but exclusive of the specific files described in this section.

Disposition: Office of Record - Destroy after 10 years. Retire when no longer needed.

Others - Destroy when no longer needed.

864-02 KWN Group and Committee Files. Documents relating to the proceedings of groups, committees, and panels organized to resolve problems pertinent to utilization and modification of existing communications facilities in Korea, adaptation (when practicable) of Republic of Korea military communications for joint use of the allied forces, utilization of transportables on spur links, interface with DCS segments, political matters, budget matters, and other facets affecting improved military communications in Korea. Included are announcements, agenda, minutes, committee reports, and related papers.

Disposition: Office of Record - Permanent. Retire when no longer needed.

Others - Destroy when no longer needed.

865-25 DCS-EUR Solicitation Files. Papers accumulated in preparing and reviewing solicitation for required equipment which meets the specifications to operate the DCS-EUR transmission projects. Solicitations (commonly called "procurement packages") include items such as work statement, specifications, exhibit, contract data requirement list, and notes. Files consist of papers reflecting reviews, comments, coordination with the military departments, and related papers.

Disposition: Office of Record - Destroy 6 years after completion of the related contract.

Others - Destroy when no longer needed.

865-26 DCS-EUR Deployment Files. Documents relating to the deployment, location, and application of satellites and ground terminals for the DCS-EUR transmission facilities as directed by JCS.

Disposition: Destroy when superseded or no longer needed.

865-27 DCS-EUR Repair Parts/T&TE Reports Files. Reports submitted periodically to DCA by contractors to document the quantitative use of repair parts, tools, and test equipment. Reports are based on maintenance engineering analysis, contractors' experience, and procurement parameters.

Disposition: Destroy when no longer needed.

865-28 DCS-EUR Reference Paper Files. These papers relate to the DCS-EUR transmission projects and consist of:

- a. Copies of documents which duplicate the record copies filed elsewhere.
- b. Documents which require no action.
- c. Rough drafts, notes, feeder reports, and similar working papers.
- d. Cards, listings, indexes, and other papers used for controlling work.

Disposition: Destroy when no longer needed.

865-29 DCS-EUR Host-Nation Agreement Files. Information copies of documents relating to agreements between the United

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States and European governments which provide communications services and facilities used in operating the DCS within their boundaries or political jurisdiction. Included are documents and correspondence reflecting negotiations for the administration of host-nation agreements affecting the DCS.

Disposition: <sup>Permanent</sup> ~~Destroy when superseded or no longer needed.~~

#### Section LXVI. DCS ALASKA TRANSMISSION PROJECTS

Files in this section relate to extensions, overbuilds, and improvements of the Defense Communications System to meet the expanding communications requirements of the Department of Defense in Alaska. Completion of the projects will permit full utilization of the current and planned military satellite capability in Alaska.

866-01 DCS-AL Administrative Files. Documents relating to the general routine administration of the DCS-AL transmission projects, but exclusive of specific files described in this section.

Disposition: Office of Record - Destroy after 10 years. Retire when no longer needed.

Others - Destroy when no longer needed.

866-02 DCS-AL Group and Committee Files. Documents relating to the proceedings of groups, committees, and working panels organized to resolve problems pertaining to DCS-AL transmission projects, particularly interface of the satellite communications system with the existing DCS plant. Included are announcements, agenda, minutes, committee reports, and related papers.

Disposition: Office of Record - Permanent. Retire when no longer needed.

Others - Destroy when no longer needed.

866-03 DCS-AL Projects Management Files. Documents relating to the overall management direction of the DCS-AL transmission projects. Included are approved DCS plans and related JCS/SECDEF documentation; papers reflecting guidance for acquiring the capability and identification of time-phased actions required to interconnect DCS elements; retermination of HF radio trunks; reassignment of frequencies from deactivated HF trunks to fulfill unsatisfied requirements; upgrade or replacement of transmission media to fill validated telecommunications requirements; deactivation of substandard

Disposition: Destroy when no longer needed.

866-28 DCS-AL Reference Paper Files. These papers relate to the DCS-AL transmission projects and consist of:

a. Copies of documents which duplicate the record copies filed elsewhere.

b. Documents which require no action.

c. Rough drafts, notes, feeder reports, and similar working papers.

d. Cards, listings, indexes, and other papers used for controlling work.

Disposition: Destroy when no longer needed.

866-29 DCS-AL Host-Nation Agreement Files. Information copies of documents relating to agreements between the United States and Canada which provide communications services and facilities used in operating the DCS within its boundaries or political jurisdiction. Included are documents and correspondence reflecting negotiations for the administration of host-nation agreements affecting the DCS.

Disposition: ~~Destroy when superseded or no longer needed.~~ *PERMANENT*

866-30 RCA-ALASCOM Administrative Files. Documents relating to administrative matters derived from the sale of U.S. Government communications facilities (operated by the U.S. Air Force) to Radio Corporation of America. Included are a copy of the agreement between the Government and RCA and correspondence exchanged in executing the terms of the agreement.

Disposition: Destroy after 3 years.

866-31 RCA-ALASCOM Overbuild Files. Documents pertaining to modification or expansion of former Government-owned communications facilities in Alaska acquired by RCA and used jointly with DCA. Included are plans, proposals, test results, papers reflecting responsibility for funding specific overbuild, and other papers directly related to overbuilding DCS facilities in Alaska.

Disposition: DCA-WEST HEM - Destroy after 20 years.  
Retire when no longer needed.

Others - Destroy when no longer needed.

DCAI 210-15-6  
 Supplement 1  
 Change 4

867-29 DCS-WEST HEM Host-Nation Agreement Files. Information copies of documents relating to agreements between the United States and Latin America governments which provide communications services and facilities used in operating the DCS within their boundaries or political jurisdiction. Included are documents and correspondence reflecting negotiations for the administration of host-nation agreements affecting the DCS-WEST HEM.

Disposition: ~~Destroy when superseded or no longer needed.~~ <sup>PERMANENT</sup>

867-30 DCS Stations, Area 1, CONUS. Documents pertaining to DCS stations and their associated facilities located within the contiguous 48 states of the United States. Included are plant-in-place records, technical limitations, capabilities, typical circuit layouts, detailed station equipment layouts, technical sketches, level diagrams, technical visits reports, current station personnel information, and related papers.<sup>1</sup>

Disposition: Hq DCA-WEST HEM - Permanent. Retire on station discontinuance.

Others - Destroy when no longer needed.

867-31 DCS Stations, Area 1, Non-CONUS. Documents relating to DCS stations and their associated facilities located in Central America, South America, and the Carribbean. Included are plant-in-place records, technical limitations, capabilities, typical circuit layouts, detailed station equipment layouts, technical sketches, level diagrams, technical visits reports, current station personnel information, and related papers.<sup>1</sup>

Disposition: Hq DCA-WEST HEM - Permanent. Retire on station discontinuance.

Others - Destroy when no longer needed.

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<sup>1</sup>DCS communications stations are operated by the military services under procedures set forth by the Defense Communications Agency, which is responsible for the management and effectiveness of the worldwide Defense Communications System. As the name implies, Hq DCA-Western Hemisphere Area, a DCA field activity, has supervisory responsibility for all assigned DCS stations within the Western Hemisphere to include the geographical subdivisions indicated. The geographical subdivisions have been assigned discrete file numbers to simplify resolving military communications problems within the specific area.