

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-373-06-01	
To: National Archives & Records Administration 8601 Adelphi Road, College Park, MD 20740-6001		Date received 3/13/06	
1. FROM (Agency or establishment) Defense Intelligence Agency		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
1. MAJOR SUBDIVISION (b)(3)			
2. MINOR SUBDIVISION			
3. NAME OF PERSON WITH WHOM TO CONFER (b)(3)	4. TELEPHONE NUMBER	DATE 12/6/06	ARCHIVIST OF THE UNITED STATES Alta W... ..
<p>5. AGENCY CERTIFICATION</p> <p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p><input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.</p>			
DATE 20 July 2006	SIGNATURE OF AGENCY REPRESENTATIVE (b)(3)		TITLE (b)(3)
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	The attached records schedule (Agreements) is a new item to be added to the Defense Intelligence Agency's current records management program.		

12/8/06 Copy sent to Agency / NARA, NARA

AGREEMENTS

Agreements between elements of the Defense Intelligence Agency and other Military Services or Federal agencies, and non-Federal organizations or agencies; including Memoranda of Agreement (MOA) and Memoranda of Understanding (MOU).

1. a. Agreements pertaining to the temporary assignment of DIA personnel to duty outside of the agency.

TEMPORARY

Cut off upon termination/expiration, or when agreement is superseded, maintain for 3 years, and then destroy.

- b. Functional agreements between DIA and external government agencies in which a service, product or personnel is provided.

PERMANENT

Cut off upon termination/expiration, or when agreement is superseded. Remove and destroy extraneous documents upon cut off. Transfer to the National Archives and Records Administration five years after cut off.

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 10 U.S.C. 424, which protects from disclosure the "organization or any function of, and certain information pertaining to, employees of the Defense Intelligence Agency." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information.

<http://www.archives.gov/foia/>