

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER N1-373-12-01	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 1/19/12	
1. FROM (Agency or establishment) Defense Intelligence Agency		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION (b)(3)		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION (b)(3)			
4. NAME OF PERSON WITH WHOM TO CONFER (b)(3)	5. TELEPHONE NUMBER	DATE 2 JAN 2012	ARCHIVIST OF THE UNITED STATES 
<b>6. AGENCY CERTIFICATION</b> I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 01/18/2012	SIGNATURE OF AGENCY REPRESENTATIVE (b)(3)		TITLE
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	SEE ATTACHED		

## Operation Iraqi Freedom/Operation Enduring Freedom Captured Documents

**Description:** This schedule applies *only* to materials collected by the United States during Operation Iraqi Freedom and Operation Enduring Freedom (2003-2011). The records are an extract from the Harmony National Database, which manages DoD foreign document acquisition and translation efforts for dissemination purposes. The Harmony National Database will be scheduled separately by DoD or an agency within the Intelligence Community.

### 1. Master File of Operation Iraqi Freedom/Operation Enduring Freedom Captured Documents

**Description:** Extract includes scans of captured documents, media, and translations from military contingency operations of Operation Iraqi Freedom and Operation Enduring Freedom collected by U.S. military units and intelligence agencies.

**Disposition:** **PERMANENT.** Upon approval of this schedule transfer a pre-accession copy along with related documentation to the National Archives in a format that meets transfer requirements for electronic records at the time of transfer. Transfer of legal custody to take place when records are 25 years old, after declassification review.

### 2. Operation Iraqi Freedom/Operation Enduring Freedom Captured Documents – Inputs

**Description:** ~~Hard copy documents used to create, update, or modify electronic records when the electronic records are retained to meet recordkeeping requirements and are covered by a NARA approved schedule.~~

**Disposition:** ~~Temporary. Destroy/delete after the information has been converted to an electronic medium and verified, when no longer needed for legal or audit purposes or to support the reconstruction of, or serve as the backup to the electronic records, whichever is later.~~

*[Disposition Authority: GRS 20, Item 2a(4)]*

### 3. Outputs

**Description:** ~~Includes records consisting of extracted information, print files, and hard copy printouts to meet ad hoc business needs.~~

**Disposition:** ~~Temporary. Destroy when no longer needed.~~  
*[Disposition Authority: GRS 20, Item 5, Item 6, and Item 16]*

### 4. System Documentation

**Description:** ~~Data systems specifications, file specifications, codebooks, record layouts, user guides, output specifications, and final reports (regardless of medium) relating to the master file or database scheduled for transfer to the National Archives.~~

**Disposition:** ~~**PERMANENT.** Transfer to the National Archives with the permanent electronic records to which the documentation relates.~~  
*[Disposition Authority: GRS 20, Item 11a(2)]*

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 10 U.S.C. 424, which protects from disclosure the "organization or any function of, and certain information pertaining to, employees of the Defense Intelligence Agency." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information.

<http://www.archives.gov/foia/>