

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER NI-373-13-01	
TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 1/8/13	
1. FROM (Agency or establishment) Defense Intelligence Agency		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION FOIA b(3)		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION FOIA b(3)			
4. NAME OF PERSON WITH WHOM TO CONFER FOIA b(3)	5. TELEPHONE NUMBER FOIA b(3)	DATE 3/9/16	AGENCY OF THE UNITED STATES WITHDRAWN
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 12/12/2012	FOIA b(3)	TITLE Agency Records Officer	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	SEE ATTACHED		

SF 115 - High-Value, High-Profile DIA Information

BACKGROUND:

Records covered by this schedule are generated from cases, investigations, and operations that warrant permanent retention due to historical significance and public interest.

Item Number	Description of Item and Proposed Disposition
1.	<p>This schedule applies to records in all formats and media in which records are created and maintained.</p> <p>High-Value, High-Profile DIA Information Cases, projects, and documentation particularly related to investigations, audits, litigation, espionage, specific intelligence operations, interrogations or projects valuable to historians for documenting/researching DIA history that should be retained permanently due to historical significance, public attention, or high visibility. The following are examples of information types that will qualify for permanent retention due to the nature and value of the subject.</p> <ul style="list-style-type: none"> • High-value legal cases and associated documentation; • High-value inspections, audits, investigations or intelligence operations; • High-value polygraphs, assessments and associated documentation and any video or audio recordings, if existing; • High-value interrogations files and associated documentation and any video or audio recordings, if existing; • Major facility construction/design/move projects, such as construction of DIA Headquarters; <p>The determination of high-value and qualification for permanent retention includes cases or subject matter that may have one or more of the following characteristics: attract wide-spread public or congressional interest; relate to actual investigations of espionage, sabotage, or counter intelligence including records relating to enemy military personnel and civilians captured or interned by, or in custody of U.S. Forces; document violations of Executive Orders or authorities; document major historical milestones in DIA operations or development; resulted or review of major policy or procedural issue. The determination of high-value will be made by a GS-15/06 or above in the directorate of the record owner, in consultation with the Records Management Office.</p> <p>Disposition: PERMANENT. Hold for 25 years after cutoff (inactive -- or close of case). Transfer/offer to NARA after declassification.</p> <p>Supplementary Information: High-value interrogation files are similarly addressed in the DOD multi-agency schedule N1-330-09-8, and high-value polygraph files are addressed in DOD multi-agency schedule submitted to NARA for review: both have permanent retention. Records covered in this DIA "big bucket schedule" could also include high-value polygraphs and interrogations in accordance with the scope of the record description.</p> <p>Supersedes: N1-373-94-1, Item 4; N1-373-96-1, Item 2; N1-373-96-3, Item 1a. (Previous DIA File Codes 245a, 251a, 240a, 642c (2)).</p>

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 10 U.S.C. 424, which protects from disclosure the "organization or any function of, and certain information pertaining to, employees of the Defense Intelligence Agency." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information.

<http://www.archives.gov/foia/>