

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NI-373-88-6

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

3-1-88

1 FROM (Agency or establishment)

Defense Intelligence Agency

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2 MAJOR SUBDIVISION

(b)(3)

3 MINOR SUBDIVISION

(b)(3)

4 NAME OF PERSON WITH WHOM TO CONFER

5 TELEPHONE EXT

DATE

6/24/80

ARCHIVIST OF THE UNITED STATES



(b)(3)

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE

C SIGNATURE OF AGENCY REPRESENTATIVE

D TITLE

(b)(3)

22 FEB 1988

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

- New Items (Contracting Records)
- 1 1501 DETERMINATION AND FINDINGS FILES. Correspondence concerning determinations and findings and directly related documents such as legal ~~opinions~~ ^{opinions} not related to specific contractual actions(s).
TEMPORARY - Destroy when superseded or obsolete.
 - 2 1502 COST AND PRICE ANALYSIS FILES. Studies, copies or price lists, contracts, estimates, reports, and documents used in collecting and analyzing data in the performance of comprehensive studies of price trends and variations.
TEMPORARY - Destroy after ~~5 years~~ 2 years (per Helen West, 4-13-88)
 - 3 1505 ADVANCED ACQUISITION PLANNING FILES. Plans relating to fiscal year advance acquisition planning for specific requirements.

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO.

PAGE

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7 ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
4	<p>NOTE: Original plan is part of the contract file. Reference copies of conferences and annual publications of anticipated major procurement action for industry.</p> <p>TEMPORARY - Destroy when no longer required for reference.</p> <p>1510 TAX EXEMPTION CERTIFICATE FILES. U.S. Government tax exemption certificates, U.S. Government tax exemption or identification cards, and documents relating to the issue of tax exemption certificates which indicate proof of exemption of taxes excluded from the contract price under procurement regulation(s).</p> <p>TEMPORARY - Destroy after 4 years.</p>	GRS- 3, Item 13	

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 10 U.S.C. 424, which protects from disclosure the "organization or any function of, and certain information pertaining to, employees of the Defense Intelligence Agency." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information.

<http://www.archives.gov/foia/>