

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	NI-373-96-3
1. FROM (Agency or establishment) Defense Intelligence Agency		DATE RECEIVED	12/24/96
2. MAJOR SUBDIVISION (b)(3)		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION (b)(3)		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER (b)(3)	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
		24-97	<i>John W. Carl</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
12/16/96	(b)(3)		
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRSOR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	251 AUDITS. Documents pertaining to DIA audits and records accumulated as a result of audits conducted by the Office of the Inspector General. Included are supporting papers, Reports of Audits, and record of actions taken. a. Record copy - Files of historical value PERMANENT - Maintain in current file area for 1 year after next audit, retire to WNRC. Transfer to National Archives when 20 years old. Records classified at the SCI level will be sent to SCI storage at the National Archives pending transfer to the National Archives. Files of historical value will be selected by the Office of the Inspector General and will include all cases relating to Collection/Production, Defense Attache Systems, Other HUMINT, Security and counter-intelligence, Special Audits, and follow-up audits relating to any audits on those subjects. b. Record copy - files not of historical value TEMPORARY - Maintain in current file area for 1 year after next audit, retire to WNRC; Destroy when 12 years old. Records classified at the SCI level will be sent to the National Archives for temporary storage.		

FEB 12 1997

*Copy To: Agency
NSWDB
NW-1 - Director*

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO.

PAGE

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>c. Other copies</p> <p>TEMPORARY - Destroy 1 year after completion of next audit.</p> <p>Note: Record copies of audits are maintained by the Inspector General of DIA.</p>		

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 10 U.S.C. 424, which protects from disclosure the "organization or any function of, and certain information pertaining to, employees of the Defense Intelligence Agency." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information.

<http://www.archives.gov/foia/>