

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1 379 77 10
DATE RECEIVED	26 SEP 1977
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
9-20-78 Date	<i>James B. Blood</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Defense Intelligence Agency

2. MAJOR SUBDIVISION

(b)(3)

3. M

4. N

6. C

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
9/20/77	(b)(3)	

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
511	<u>DIA INTELLIGENCE TRAINING RECORDS (591)</u>  Records relating to the curriculum and programs of instruction of the Defense Intelligence School, including correspondence, memorandums, syllabuses, instructional materials, and other papers.  PERMANENT. Cut off at end of year; retire to WNRC when 5 years old; offer to National Archives when 15 years old.		This job supersedes FN 591 of OIAM 13-1 as currently written
512	<u>MASTER RECORD CARDS (591/1)</u>  Record cards showing for each student of the Defense Intelligence School courses taken, grade or proficiency rating attained, and related data.  TEMPORARY. Cut off at end of year; retire to WNRC when 2 years old; destroy when 1/2 years old.  25		

3 items

sent to NEW Agency + NNWJ  
& NNIB 9-27-78 MB

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF 2  
2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
591/2 3	<p><u>GUEST LECTURER FILES (591/2)</u></p> <p>Biographical sketches of guest lecturers, with related papers, such as letters of invitation and appreciation.  <i>superseded, obsolete, or NA</i></p> <p>TEMPORARY. Destroy when no longer needed.  <i>^</i></p> <p>Note: DIA INTELLIGENCE TRAINING RECORDS (Item 591), <i>in the main,</i> are arranged by course and chronologically thereunder. Annual accumulation is approximately 2 feet.</p>		

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 10 U.S.C. 424, which protects from disclosure the "organization or any function of, and certain information pertaining to, employees of the Defense Intelligence Agency." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information.

<http://www.archives.gov/foia/>