

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEFENSE INTELLIGENCE AGENCY

2. MAJOR SUBDIVISION

(b)(3)

3. MINOR SUBDIVISION

(b)(3)

4. NAME OF PERSON WITH WHOM TO CONFER

(b)(3)

5. TEL EXT

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

7 MAR 1979

D. SIGNATURE OF AGENCY REPRESENTATIVE

(b)(3)

E. TITLE

Records Management

F. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

G. SAMPLE OR
JOB NO.

H. ACTION TAKEN

1

INTELLIGENCE REPORTS (FN 532/1)

Raw intelligence reports received by DIA from Defense Attaches and from intelligence gathering elements of the military services. Records also include enclosures to reports, such as photographic products, maps, and printed matter.

(a) Record copies: PERMANENT. Retire to WNRC when 2 years old. Offer to NARS in 5 year blocks, with most recent records 35 years old.

(b) Other copies: TEMPORARY. Destroy when no longer needed.

Permanent records are held by DIA Intelligence Library. Records are arranged numerically and have an annual accumulation of ca. 900 feet.

2

INDEXES TO INTELLIGENCE REPORTS (FN 532/2)

Machine readable Intelligence Report Indexing System.

Item 1
supersedes
FN 532 of
DIAM 13-1

4 items

NM, MUB, MUR + NCW. Gerry
G-S-F-M-2

LEAVE BLANK	
JOB NO	NCI-373-79-4
DATE RECEIVED	10 AUG 1979
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 1G	
Date	8-22-79 James E. O'Neill Acting Archivist of the United States

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>(a) Magnetic tape master file: TEMPORARY. Scratch when data is transferred to cards or when no longer needed for reference, whichever is later. <i>(film or computer printouts)</i></p> <p>(b) Hard copy output (microfiche): PERMANENT. Offer to NARS in 5 year blocks with the Intelligence Reports to which they relate. Output will either be in the form of computer printouts or microfiche. Format will be determined at time of transfer by mutual agreement of DIA and NARS.</p>		

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 10 U.S.C. 424, which protects from disclosure the "organization or any function of, and certain information pertaining to, employees of the Defense Intelligence Agency." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information.

<http://www.archives.gov/foia/>