Records Schedule: DAA-0374-2014-0002

Request for Records Disposition Authority

Records Schedule Number	DAA-0374-2014-0002	
Schedule Status	Approved	
Agency or Establishment	Defense Threat Reduction Agency	
Record Group / Scheduling Group	Records of the Defense Threat Reduction Agency	
Records Schedule applies to	Department-wide	
Schedule Subject	Force Protection Program	
Internal agency concurrences will be provided	Νο	

Background Information

Item Count

Number of Total Disposition Items		1	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

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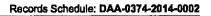
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Outline of Records Schedule Items for DAA-0374-2014-0002

Sequence Number	
1	Force Protection Program
1.1	Force Protection Program Disposition Authority Number: DAA-0374-2014-0002-0001

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Records Schedule Items

Sequence Number					
1	Force Protection Program Force Protection Program is an awareness program that provides and ensures personal safety protection of DTRA personnel by the Security OPSEC.				
1.1	Force Protection Program				
	Disposition Authority Number	DAA-0374-2014-0002-0001			
	Records include threat assessments, briefing documents on all threats and hazards worldwide, security reports, intelligence reports security plans, standard operating procedures and/or other similar supporting documentation, planning and review records and project files.				
	Final Disposition	Temporary			
	Item Status	Active			
	Is this item media neutral?	Yes			
	Do any of the records covered by this item currently exist in electronic format(s) other than e- mail and word processing?	No			
	Disposition Instruction				
	Cutoff Instruction	Retire to FRC when 5 years old.			
	Retention Period	Destroy 30 year(s) after cutoff			
	Additional Information				
	GAO Approval	Not Required			

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	Ву	Title	Organization
04/20/2015	Certify	Gladys Thompson	Records Manager	Chief of Staff - Records Management Office
09/16/2016	Submit for Concur rence	Steven Rhodes	Senior Appraisal Arc hivist	National Archives and Records Administration - Records Management Services
09/20/2016	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Serivces
09/21/2016	Concur	Laurence Brewer	Director, National R ecords Management Program	National Archives and Records Administration - National Records Management Program
09/21/2016	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist