

Request for Records Disposition Authority

Records Schedule Number DAA-0374-2022-0011

Schedule Status Approved

Agency or Establishment Defense Threat Reduction Agency

Record Group / Scheduling Group Records of the Defense Threat Reduction Agency

Records Schedule applies to Agency-wide

Schedule Subject 2301-01-06 - Weekly Arms Control Report

Internal agency concurrences will be provided No

Background Information Weekly report relating to the meetings and positions of the participating states in the Organization for Security and Cooperation in Europe (OSCE) under the realm of arms control.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0374-2022-0011

Sequence Number	
1	2301-01-06 - Weekly Arms Control Report
1.1	Weekly Arms Control Report Disposition Authority Number: DAA-0374-2022-0011-0001

Records Schedule Items

Sequence Number	
1	<p>2301-01-06 - Weekly Arms Control Report Records relating to the meetings and positions from the participating states of the Organization for Security and Cooperation in Europe (OSCE) under the realm of arms control.</p>
1.1	<p>Weekly Arms Control Report</p> <p>Disposition Authority Number DAA-0374-2022-0011-0001</p> <p>Security classified records relating to the meetings and positions from the participating states of the Organization for Security and Cooperation in Europe (OSCE) under the realm of arms control. Material includes U.S. and all participating states diplomatic remarks in the various meetings and working groups at the OSCE along with analysis on potential impacts to US interests, policy, and strategy. These records are maintained by the Conventional Arms Control / Open Skies Policy Division (OB-ISE) of the Interagency Liaison and Treaty Support Department at the Defense and Threat Reduction Agency (DTRA)</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation Electronic records</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff at end of calendar year.</p> <p>Retention Period Destroy when no longer needed</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/14/2022	Certify	Sosena Feyissa	Management Analyst	J65 Knowledge Management Plans and Solutions Department - Knowledge Management
12/07/2022	Submit for Concurrence	Steven Rhodes	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
12/14/2022	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
12/14/2022	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
12/16/2022	Approve	Debra Wall	Deputy Archivist	National Archives and Records Administration - ND Archives I Office