

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-374-89-7	DATE RECEIVED 3/21/89
1. FROM (Agency or establishment) Defense Nuclear Agency		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
2. MAJOR SUBDIVISION Directorate for Command Services, Asst for Log & Engr			
3. MINOR SUBDIVISION Support Services Division			
4. NAME OF PERSON WITH WHOM TO CONFER Pauline E. Korpanty	5. TELEPHONE EXT. 325-1162	DATE 6/15/89	ARCHIVIST OF THE UNITED STATES <i>Claudia J. [Signature]</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
16 Mar 89	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Pauline E. Korpanty</i>		D. TITLE DNA Records Management Officer
1	1504 FIRE PREVENTION AND ENVIRONMENTAL POLLUTION FILES. (See attached page.)	N01-874-84-58, 1504- 1 revised, 2 added	

~~1504~~ FIRE PREVENTION AND ENVIRONMENTAL POLLUTION FILES. These files relate to action taken to reduce loss by fire through use of prevention and protection measures and to abate environmental pollution. Such files are maintained primarily by the Engineering, Environmental, and Energy Division, Headquarters, DNA, and to a lesser extent by Logistics Directorates of field elements. (NC1-374-81-58, 1504)

1504.01 FIRE PREVENTION FILES. Documents relating to the criteria, standards, practices, and application of fire prevention and protection practices and methods. (NC1-374-81-58, 1504.01)

MAINTAIN IN CFA. DESTROY 2 YEARS AFTER SUPERSESSION, OBSOLESCENCE, OR NO LONGER NEEDED FOR REFERENCE.

1504.02 FIRE REPORTING CASE FILES. Reports of fires or explosions followed by fire resulting in loss of life, material, and structures, received from field organizations, including related reports of investigations and communications (maintained by LEE). (NC1-374-81-58, 1504.02)

CUT OFF AT THE CLOSE OF EACH CY. DESTROY WHEN 3 YEARS OLD, OR UPON DISCONTINUANCE OF FACILITY, WHICHEVER IS EARLIER.

1504.03 ENVIRONMENTAL POLLUTION ABATEMENT FILES. Documents relating to the criteria, practice, and application of measures to prevent air, noise, or ground pollution or to abate such pollution as may exist. Included are inventories of sources of pollution, annual report describing progress in accomplishing objectives of environmental pollution abatement plans, and related documents. (~~NC1-374-81-58, 1504.03~~)

Proposed Revised Disposition

CUT OFF AT THE CLOSE OF THE CY. DESTROY WHEN 15 YEARS OLD. (CY 1987 IN JANUARY 2003).

1504.04 PROJECT ENVIRONMENTAL INVESTIGATIONS AND REPORTS FILES. Investigative reports, assessments and determinations related to environmental matters. Includes records of public comments, and determinations of requirement for environmental assessments, findings of no significant impact, and environmental impact statements. (NEW)

Proposed Disposition

CUT OFF AT THE CLOSE OF THE PROJECT. DESTROY ON DISCONTINUANCE OF INSTALLATION.

1504.05 SMOKING IN FEDERALLY-OCCUPIED BUILDING FILES. Records pertaining to Federal, DOD, and Agency policy; complaints of noncompliance and responses thereto; and related documents. (NEW)

Proposed Disposition

DESTROY WHEN SUPERSEDED OR OBSOLETE.