

REQUEST FOR RECORDS DISPOSAL AUTHORITY  
(See instructions on reverse)

LEAVE BLANK

JOB NO.

**NCI-374-81-14**

DATE RECEIVED

**2 OCT 1980**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

*10-21-80* *Robert W. King*  
Date Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVAL RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

**Defense Nuclear Agency**

2. MAJOR SUBDIVISION

**Personnel/Administration Directorate**

3. MINOR SUBDIVISION

**Administrative Services Division**

4. NAME OF PERSON WITH WHOM TO CONFER

**Pauline E. Korpanty**

5. TEL. EXT.

**325-7058**

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>SEP 24 1980</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Pauline E. Korpanty</i>	E. TITLE <b>Records Administrator</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
304 (316)	<b>AUDITING SERVICES FILES.</b> These files relate to audits performed by the General Accounting Office in performance of its designated missions and to internal review, internal control, and nonappropriated fund audits. They accumulate mainly in the Hq Comptroller Office, Accounting and Reports Division.		
304.01 (316-01)	<b>GAO AUDIT REPORTING FILES.</b> Documents relating to reports of audit made by GAO. Included are notices of intent to audit, copies of documents furnished GAO representatives, copies of tentative findings and recommendations, advance notice of major findings, reports of major findings, report of exit conferences, draft reports, final reports, followup progress reports, comments relating to the reports, and comparable documents.  <b>NOTE:</b> Documents accumulated by offices other than those designated as point of contact should be identified with the function of the accumulating office.  Office serving as GAO point of contact:  a. Final GAO reports                      Destroy after 10 years in CFA. and final replies to GAO draft reports:		<b>3 items</b>

115-107  
*Closed Out: 10-24-80: K.T.J.  
Copy sent to Agency*

## Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF  
2 of 2

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
(304.01 -	continued)		
	b. Remaining documents: Destroy on receipt of final report.		
304.02 (316-14)	NONAPPROPRIATED FUND AUDIT FILES. Documents relating to the performance of scheduled and special audits of non-appropriated fund activities. Included are audit reports, auditors' workpapers, and related documents.		
	Destroy after completion of next audit.		